

MINUTES

MEETING OF WEST HILL PARISH COUNCIL HELD ON 20 JUNE 2017

AT 7.30 P.M. AT WEST HILL VILLAGE HALL

Attendees:

Chairman: Margaret Hall (MH)
Vice Chairman: Jo Talbot (JT)
Parish Councillor Alan Cook (AC)
County Councillor Claire Wright
Locum Clerk: Carmel Wilkinson (CW)
After co-option procedure:
Jill Ingle (JI)
Kilian Hall (KH)

1. Welcome and Chairman's announcements

2. Apologies for absence were received from:

Christopher Hall
Jessica Bailey
PCSO Maria Clapp
Cllr Matt Coppel
Clarissa Place

3. Public questions, comments or representations (3 mins)

Members of the public were offered the opportunity to speak, ask questions or make representation to the council. Matters raised include:

- A question was asked about the condition and future use of the telephone box. Use as a puzzle or book library was discussed. The Chairman responded that an earlier meeting (of OSMTC) had decided that the phone box had no architectural merit and the parish council did not wish to purchase it. BT will remove it.
- A question was asked about a reference in the previous meeting minutes about a member of the public not being allowed to speak. The Chairman clarified the particular circumstances of that discussion and explained the protocol for public speaking at parish council meetings.

4. Exempt items where the press and public are excluded

Section 100A(4) of the Local Government Act 1972 allows a matter to be discussed in private if it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Schedule 12A of the Act.

No items.

5. Disclosures of Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest.

If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice.

Declarations from:

JT knows the owner of numbers 4 and 7 on the planning list. Interest not prejudicial.

MH knows the owner of number 4 on the planning list. Interest not prejudicial.

Following co-option - see item 6 below - KH declared a personal and prejudicial interest in item 4 on the planning list, he owns the property. KH requested to speak in support of his application before leaving the room while councillors considered the application.

6. Co-option of 2 councillors

Following extensive canvassing to co-opt two additional councillors, two members of the public came forward. Both were invited to explain the skills and experience they would bring to the role. After listening to the applicants' presentations the council voted and Jill Ingle and Kilian Hall were invited to join the parish council.

Declarations of interest, acceptance of office and acceptance of electronic summons were signed and witnessed.

Proposed

JT proposed that both Jill Ingle and Kilian Hall were co-opted onto WHPC

Seconded

AC seconded

Agreed

Unanimous

7. Minutes of last meeting

Proposed

AC proposed the minutes were accepted as a true account of the meeting of 30.05.2017.

Seconded

JT

Agreed

Unanimous

The Chairman signed a copy for the file.

8. Actions arising – read in conjunction with actions sheet from 30 May meeting

| Item on previous agenda | Comment/action |
|-------------------------|---|
| 2 | Meetings with Illicit and Cosmic to be arranged. KH to be involved. |
| 3 | Outcomes: KH has. cut the hedge in Beech Park The crossroad at Higher Broad Oak Road had been cleared. Mike Brown (DCC Highways) has written to McColl's requesting they cut their beech hedge. Councillor Claire Wright explained that Devon CC Highways are only cutting bends/visibility splay, where there are safety issues. |
| 4 | Completed |
| 5 | Clerk to complete contract with Devon CC to enable WHPC to take over the planter. |
| 6 | Completed |
| 7 | Completed |
| 8 | Completed |
| 9 | OSMTC P3 has folded, item deferred. |
| 10 | Completed |
| 11 | LGRC contacted a) Strategic Plan community survey will commence very soon. b) Recruitment of permanent clerk is underway. |
| 12 | Finance matters completed, see invoice tracker for details. |
| 13 | Response awaited. |
| 14 | Requested, report awaited. |
| 15 | Completed |
| 16 | Completed |

AC requested sight of a programme of proposed highway works in the area. See email reply from Mike Brown to Cllr Claire Wright.

Dear Councillor Wright

Please find attached a screenshot of all the closures notified in West Hill for the next 3 months which I have annotated with the dates.

Any updates to them, details of the signed diversion routes and any additional closures that might be notified can be viewed on that interactive map at roadworks.org.

An annotated screenshot of highway closures is attached below.

WHPC has been set up to receive weekly email notification of local roadworks.

Note: DCC has procured a new contractor to cut highway verges.

9. Police report

Crime report for West Hill, May 2017 provided by email as PCSO Maria Clapp who was unable to attend the meeting.

- Recorded crime for May 2017 stands at 0, this compares to 3 for the same month last year.
- Cumulative crime stands at 3.
- PCSO Maria Clapp will attend the fete on 1st July.
- No further news on the future of PCSO's.

10. District & County Councillor Reports

County Councillor Claire Wright gave the following updates to the meeting:

- Drainage problem at Toadpit Lane, which caused a nearby home to flood, has been assessed and is on DCC Highways 2017/18 list to be resolved.
- A review of Acute Services in Devon is underway.
All health services are required to undertake a review of the services they provide and identify ways of addressing budget deficits. As a result, in-patient maternity services in Devon will be centralised and the midwife-led maternity unit in Honiton will be closed.

Link to website - <http://www.devonstp.org.uk/priorities/acute-specialist-services/>

- The Health & Adult Care Scrutiny Committee meeting on 19th June has deferred consideration of referring the community bed closures to the Secretary of State.

[http://www.claire-wright.org/index.php/post/hospital bed closures secretary of state scrutiny referral pushed back until](http://www.claire-wright.org/index.php/post/hospital%20bed%20closures%20secretary%20of%20state%20scrutiny%20referral%20pushed%20back%20until%20the%20end%20of%20the%20year)

<http://democracy.devon.gov.uk/documents/g2581/Printed%20minutes%2019th-Jun-2017%2014.15%20Health%20and%20Adult%20Care%20Scrutiny%20Committee.pdf?T=1>

11. Planning Applications to be considered

For information: The application relating to The Gap was refused at DMC on 12 June 2017.

For responses to planning application consultations see list attached.

| Application | Comments | Proposed | Seconded | Decision |
|-------------|---|----------|----------|--------------------------|
| 17/1038/FUL | Unanimous decision | AC | JT | Support |
| 17/1047/TRE | For information only, considered 30.05.2017 | N.A. | N.A. | N.A. |
| 58/0002/TPO | For information only | N.A. | N.A. | N.A. |
| 17/1112/FUL | KH spoke in support of his application then left the room. Councillors who know KH were clear that they were not conflicted. Application supported except the balcony element. Unanimous decision | AC | JT | Support, without balcony |
| 17/1245/FUL | Discussion included: undertaking given to mortgage company that flat roof would be replaced. Application is to rebuilt an existing porch >3m high, which required permission because of its height. One councillor abstained | AC | JT | Support |
| 17/1265/RES | Discussion included: Difficult to understand what is proposed because drainage works appear out of scale for size of development. The site was a pond and is adjacent the junction of two streams, question its suitability for development. Trees alongside the site are significant in the context of the landscape of valley could be damaged by the scale of the proposal. Trees are close to the proposed building and it is likely this will lead to future requests for pruning/felling Development needs to be smaller and in-scale. One councillor abstained | AC | MH | Not supported |
| 17/1305/TRE | Unanimous decision | JT | AC | Support |
| 17/1312/TRE | Defer to tree officer's decision Unanimous decision | ? | ? | N.A. |
| 17/0094/TPO | Notification | N.A. | N.A. | N.A. |
| 17/0095/TPO | Notification | N.A. | N.A. | N.A. |

12. Play Park – update on current situation & contract with Wicksteeds

Reported that a new deed has been signed and forwarded to Sulina Tallack (EDDC).

ACTION: Clerk to arrange a meeting with Sulina to progress the Play Park and have a general discussion about the allocation of s.106 monies in East Devon.

14. S106 money from Blue Cedar Eastfield development outstanding – for VH solar panels & off-site leisure facilities APPENDIX 3 and 3a

(Explanation: Under S106 of the Town and Country Planning Act 1990 contributions can be sought from developers towards the costs of providing community and social infrastructure, the need for which has arisen as a result of a new development.)

£2,500 of section 106 funds was offered to the village hall committee to install solar panels on the roof of the hall. The committee being unaware of the proposal declined the offer.

S.106 funding is available for five years, after this period it is at risk of being repaid to the developer.

£12,739 of s.106 has been ring-fenced for a publicly available off-site leisure facility within two kilometres of Eastfield. To be discussed further.

ACTION: Clerk to request meeting with Sulina Tallack (EDDC) to discuss this.

Discussed the possibility of a new public right of way between the new development at Eastfield and Bendarroch Road.

13. PTFA Fete 1 July

The fete runs from 12:00 to 16:00, set up from 11:00.

WHPC has a stall to promote the aims of the council and commence the community survey.

ACTION: KH agreed to loan display boards and a table.

ACTION: MH to prepare forms for the community survey.

15. Finance – review & approve items of expenditure (Invoice Tracker attached)

All satisfied with invoice tracker.

16. Correspondence (tabled)

Items noted:

- Correspondence from DALC re pay award sought.
- Information from DALC re training event for local council clerks.

17. Councillors' questions & comments

- Space is available at the village hall for the parish council to put up a WHPC noticeboard. It will need some work.
- KH offered to take mugshots of councillors for the noticeboard, at no cost. Detailed discussion deferred to next meeting.
- JT informed all that a West Hill drop-in consultation on the Neighbourhood Plan attracted fifty-seven people.
- The NP process could take a year.