

**WEST HILL PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 5th July 2022 AT 7.30PM**

Present:	Chairman Cllr Della Cannings (DC), Cllr Margaret Piper (MP), Cllr Alison Carr (AC), Cllr Stephen Owen (SO), Cllr Peter Bennett (PB), Cllr Amanda Townsend (AT)
In attendance:	Anne Oliver Parish Clerk, DCC/EDDC Cllr Jess Bailey, 5 members of the public attended the meeting
Apologies received from:	Cllr Alan Cook (ABC)

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
22/199	<p>Welcome and Chairman’s announcements</p> <p>The meeting started at 7.30pm. Chairman DC welcomed everyone and reminded everyone that the meeting was being sound recorded.</p> <p>The Chairman made a statement:</p> <p>“At the Annual Parish Meeting in May 2022, ‘I stated I wished to emphasise the positives of the Councils work’ however, I reported about the major distraction caused by a ‘resident’. Over the years the Council has taken great care not to publicly identify the resident. In December 2021 and again in June 2022, this resident had to be deemed a ‘vexatious complainant’ due to the quantity, content and tone of communications which were unacceptable.</p> <p>I was co-opted onto the WHPC in 2020 during the pandemic as I wished to use my skills, time etc to help the community of West Hill. I have been Chairman since March and re-elected in May in the absence of any other nominations. This ‘resident’ is making it extremely challenging for the Chairman, Clerk and most councillors to ensure we are serving the community.</p> <p>You will see on the agenda today 5 items in Part A and 3 in Part B that all relate to that one ‘resident’. It cannot be right that an enormous amount of council time and resource is being expended on one ‘resident’ to the detriment of the other 2000 residents.</p> <p>This is a sample of what ‘the resident’ has had to say about this Council, Councillors, the Chairman and the Clerk just in the last few weeks:</p> <ul style="list-style-type: none"> • The resident has said the Council has engaged in defamation of their character and reputation. • The Councils actions have aggravated the distress and harm to the mental health of them to such an extent they had to move house • The Council has consciously ‘gaslighted’ and bullied this resident in attempts to secure capitulation • The Council has continued its hateful harassment and bullying of this resident <p>Such allegations (and there were many more) have been investigated and are UNFOUNDED. The Council has advised the resident on many occasions that it is not in dispute with them. The ongoing attacks against the integrity of the Chairman, The Clerk and councillors are totally unacceptable and need to cease. Cllrs are volunteers who choose to give their time for the betterment of West Hill.</p> <p>When we get to agenda items 22/220 to 22/224 I will explain more of what is happening: continuation and escalation of years of the resident’s communications.</p>

	<p>The Council has acted within the law, answering queries professionally and to the full extent it is able. The resident has stated they are at the time-limited point of Judicial Review without a U turn from WHPC such is now most likely. Further, they have stated they have considered local and national media and involving the MP, but have so far held back to minimise damage, - unclear though to whom! The most recent response from the resident stated, 'The Council is clearly at fault and we are at the point of resorting to judicial process'. That is a matter for the resident.</p> <p>The Chairman and Clerk have been communicating with the resident to look to see how the resident thinks matters can be resolved. The resident wishes mediation but it is still unclear what the specific issues are and how they believe the mediation process could be undertaken. Efforts will continue to gain clarity so that options can be put before the Council for the next decisions required."</p>
<p>22/200</p>	<p>Apologies. To receive apologies and approve reasons for absence. Apologies from Cllr ABC were received and accepted.</p>
<p>22/201</p>	<p>Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting. Footpath Warden Eileen Perkins gave an update on West Hill's public footpaths:</p> <ul style="list-style-type: none"> • Grass cutting and maintenance has been carried out • Residents have expressed their appreciation for the new handrail (footpath 1) • Japanese Knotweed continues to grow on Footpath 7. This has been reported to DCC Public Rights of Way and they will write again to the landowner. <p>The Footpath Warden left the meeting</p>
<p>22/202</p>	<p>District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting) DCC/EDDC Cllr Jess Bailey (JB) gave her monthly report to the meeting:</p> <ol style="list-style-type: none"> 1. East Devon Local Plan Review - An amended timetable is now in place. The main towns' site assessments are now going to be considered at the meeting on 9th August (not July), and the small towns and villages (including West Hill) on 6th September with the proposed new town and sites close to Exeter being considered on 4th October. The draft plan is expected to go to committee on 4th October and the public consultation will run from mid-October to mid-December 2022. However, Cllr JB anticipated that this may be delayed further. (Details of the Local Plan process are available on the EDDC website Local Plan 2013-2031 - East Devon) 2. Straitgate Farm: Aggregate Industries have lodged an appeal against the refusal for the 100 acre quarry at Straitgate Farm. The planning appeal documents have been uploaded here https://planning.devon.gov.uk/AppealDisp.aspx?AppNo=DCC/3944/2017. The planning appeal will be heard by way of Inquiry which will start on 4th October and is anticipated to last for 6 days. I fully intend to continue opposing this highly damaging proposal. <p>Further details are available on the WHPC website: including other items: South West Water: investigation by Ofwat in relation to sewage discharges including into the River Otter, Safeguarding, Ambulance Spotlight Review.</p>
<p>21/203</p>	<p>Declarations of Interest</p> <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests.

	<p>The Chairman reminded Cllrs to update their Register of Interests following the changes to the Council's representatives on outside bodies.</p> <p>b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).</p> <p>Cllrs AC/AT declared a personal interest in item 22/206 22/1397/TRE as the applicant is a Doctor at the local medical centre but proposed they would take part in discussion. Cllrs accepted.</p> <p>Cllr AT declared personal interests in items</p> <ul style="list-style-type: none"> - Item 22/206 22/1281/FUL as she knew the applicant some years ago but proposed to take part in discussion. Cllrs agreed. - Item 22/218 as she is a Community First Responder but proposed to participate in discussion to answer questions. Cllrs accepted. <p>Cllr PB declared a personal interest in items 22/229, 22/230, 22/231 and 22/220, 221, 222, 223, 224 and would leave the room for those items. Cllrs accepted. The Chairman advised that there was no reason to leave for the Part A items 22/220-224.</p> <p>Cllr DC declared</p> <ul style="list-style-type: none"> - A personal interest in item 22/218 as she is a Community First Responder but proposed to participate in discussion to answer questions. Cllr DC asked the Vice-Chairman Cllr MP to chair the meeting for that item. Cllrs accepted the declaration and agreed Chairmanship of item 22/218. - that she approached every item on the agenda with an open mind, free from bias or pre-determination based on the facts available at the meeting. <p>Cllrs MP, AC, SO, AT each declared no further interests.</p>
22/204	<p>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.</p> <ul style="list-style-type: none"> • Proposed confidential items 22/229, 22/230, 22/231 <p>A Cllr felt that it was not necessary to consider these items in confidential session. The Chairman suggested that confidentiality was necessary as there was the potential for discussion that should not be in the public domain. Also one matter was a personnel matter. Cllrs MP, AT, SO, AC, DC agreed that items 22/229-22/231 should be considered in confidential session. Cllr PB voted against</p>
22/205	<p>Minutes: To approve and sign the minutes of the Parish Council meeting on 7th June 2022 previously circulated.</p> <p>Cllrs approved the minutes as a true and accurate record of the meeting. The Chairman signed the minutes.</p>
22/209	<p>Under Standing Orders The Chairman brought forward item 22/209</p> <p>Planning Appeal Straitgate:</p> <ol style="list-style-type: none"> 1. To consider a response to the planning appeal APP/J1155/W/22/3299799 against the decision made by DCC. (Deadline 26th July). <p>The WHPC Strategic Planning Working Group was asked to draft the WHPC submission to the Appeal. This would be based on the objections previously submitted to the planning application: water supply + drainage issues, environmental impact, cattle crossing and the impact on traffic/access. Cllrs noted that this may cause traffic to divert through West Hill.</p>

	<p>WHPC will submit written comments and will seek to register a Cllr to speak at the Appeal. Cllr AT volunteered as she had represented WHPC at the DCC planning committee meeting.</p> <p>Members of the public can also submit comments to the Appeal Inspector: Details of the application are available on the DCC website: https://planning.devon.gov.uk/AppealDisp.aspx?AppNo=DCC/3944/2017. Appeal details and to respond : https://acp.planninginspectorate.gov.uk/ViewCase.aspx?CaseID=3299799&CoID=0</p> <p>2. To consider a request for financial support for the Straitgate Action Group</p> <p>Cllrs considered a request for funding from the Straitgate Action Group. They have previously engaged Legal and Environmental experts, at considerable cost, to represent them at DCC planning meetings and hope to raise £60k to engage the experts to represent the Group at the Appeal Inquiry. Cllrs congratulated the group on their fundraising effort so far but agreed that the Council did not have the appropriate Power to contribute funding.</p> <p>Two members of the public left the meeting.</p>
<p>22/206</p>	<p>Planning Applications received</p> <p>22/1281/FUL 20 Eastfield West Hill EX11 1XN Applicant Mr + Mrs Coppell Replacement of existing conservatory with a new oak frames garden room, with alterations to fenestration and the decking area replaced and extended with a new patio.</p> <p>Cllrs supported the application.</p> <p>22/1397/TRE Bendarroch House, Bendarroch Road EX11 1JY Applicant Dr S Kerr T1, Horse Chestnut: Remove. T2, Lawson Cypress : remove</p> <p>Cllrs noted the absence of a supporting arboricultural report. Without this Cllrs found it difficult to assess the justification for removing the trees.</p> <p>T1, Horse Chestnut: Cllrs supported the felling and asked for re-planting with indigenous species. T2, Lawson Cypress : Cllrs did not support removal of the tree.</p> <p>To confirm decision made under delegated powers to enable EDDC deadline to be met:</p> <ul style="list-style-type: none"> • 22/1161/FUL Moorlands Orchard Lowena Lane EX11 1JU Applicant Mr+Mrs Patel Addition of first floor with associated ancillary accommodation over part of existing ground floor of property, erection of external store/workshop and demolition of outbuilding. <p>Noted and confirmed</p>
<p>22/207</p>	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>22/0936/TRE 1 Heather Grange West Hill EX11 1XZ Status: Approved T1-T3, Beech : Crown lift T4, Oak : Heavy reduction to improve form</p> <p>22/0893/FUL Coppins Higher Broad Oak Road EX11 1XJ Status: Approved Construction of pitched roof over existing outbuilding, construction of car port, installation of 9x PV panels on new roof and alterations to fenestration.</p> <p>22/0885/TRE Pinegrove Lower Broad Oak Road EX11 1XQ Status: Approved* T1, Scots pine : removal of tree and replacement.</p> <p>22/0740/TRE 11 Warren Park EX11 1TN Status: Approved*</p>

	<p>T1, Scots Pine : Fell.</p> <p>22/0626/FUL Beechwood Lower Broad Oak Road EX11 1XH Status: Approved Addition of a first floor with side dormer and and alteration to fenestration.</p> <p>EDDC decisions noted. Cllrs commented that, as previously, the EDDC decisions on TRE applications differed to their view.</p>
22/208	<p>TPO: For information only: 22/0013/ Land at Lindridge, Elsdon Lane, West Hill Cllrs supported the Tree Protection Order and resolved to write to EDDC Tree Officers in support.</p>
22/209	<p>Planning Appeal Straitgate: Taken earlier on the agenda</p>
22/210	<p>Other Planning matters</p> <ol style="list-style-type: none"> To consider a response, if appropriate, to the public consultation on the Whimple Neighbourhood Plan <p>No comments raised.</p>

WHPC Groups + Initiatives

22/211	<p>Strategic Planning Group: To receive, if appropriate a verbal update on the progress of the EDDC Local Plan Review.</p> <p>Cllr DC noted the revised timetable for the Local Plan Review (item 22/202) and said that the group will continue to monitor the progress of the review and would bring items to Council as appropriate</p>
22/212	<p>Arboretum Group: To receive, if appropriate a verbal update</p> <p>The Chairman noted the Groups intention to bring a revised leaflet to the next meeting and reminded them of the action points raised at the June WHPC meeting.</p>
22/213	<p>Village Hall Pedestrian Link: To receive, if appropriate, a verbal update.</p> <p>Cllr DC reported that the working group had contacted EDDC regarding proposed amendments to the layout of the path within the Village Hall site and had been advised that a new/variation application may be required. The group will query this as there are no proposed changes to the entrance point onto West Hill Road. She advised that this may delay applications for grant funding and also commissioning of the path.</p> <p>Cllr PB asked if the Road Safety Audit had been completed. Cllr DC advised that this could not take place until the amended plan was finalised with EDDC.</p>
22/214	<p>Road Safety Group: To note a report.</p> <p>Cllrs raised a number of queries on a report circulated for the meeting:</p> <ul style="list-style-type: none"> - Cllr MP asked for the report to be amended to reflect the Council's previous decision to provide hi-viz jackets for the children at the Pre-School in the Autumn - Cllr DC queried the overlap with the Remembrance Service 2022 group - Cllr AC asked for further details regarding the groups reference to consideration of speed limits on the B3180. Cllrs referred the Road Safety group to the minutes of HATOC meetings available on DCC website as DCC/EDDC Cllr JB working with the Parish Council has previously raised this issue with Highways. <p>Cllr PB noted the comments.</p>

Other Matters

22/215	<p>Clerks Report:</p> <ol style="list-style-type: none"> To confirm decisions taken under Delegated Powers: Action points from previous WHPC meetings Next Annual Parish Meeting date confirmed Fri 10th March 2023: noted Remembrance Service 2022 – Road closure: WHPC is awaiting a response to the Council's request for a road closure.
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	<p>5. Matters arising</p> <ol style="list-style-type: none"> a. DCC Public Rights of Way £1,500 grant award received to fund Footpath 1 handrail and repair works. b. Village Fete: Cllrs confirmed arrangements for the event. c. Broadoak Woodland: Cllr DC gave an update on the re-scheduled meeting with The Woodland Trust (WT) and their contractor Tilhill which had taken place earlier in the day. A number of issues had been discussed: <ul style="list-style-type: none"> - Maintenance of the Glade: The WT representative agreed to provide a draft management agreement for Council’s consideration. If approved, this would enable the Council’s Lengthsman to carry out additional maintenance of the Glade area if required. - The WT representative noted that the woodland was clearly popular and valued by residents. He commented, for some woodlands, dedicated “Friends of... Woodland” groups had been established to work with the WT. - Cllr DC had sought the WT advice on a report of a party taking place in the evening some weeks ago. WT advised that residents should contact the Police whilst such events were underway to report any concerns. - WT advised that Ash Die Back is present across an extensive area of the Woodland. As the majority of trees are within falling distance of a path or boundary they will all be felled, probably within 2-3 years. However, the woodland surveyed during the year and action will be taken earlier if necessary. The WT suggested that subsequent re-planting could be a community event d. Playpark Maintenance – see 22/217 below <p>6. Resident Communications: n/a</p> <p>7. Any urgent matters arising</p> <ol style="list-style-type: none"> a. VAS Schedule: Cllrs agreed the sites for 1-Aug-22. The Road Safety Group will provide a new schedule for approval at the 2-August WHPC meeting. b. Pre-University seminar: Cllr DC advised that the group were having difficulty booking speakers and the seminar would be shorter than originally expected. Cllrs resolved that the associated Grant Award was unaffected other than the costs for the room booking. c. The Queen’s Platinum Jubilee Bench has been delivered and will be installed at St Michael’s in the coming weeks. d. The Devon Association of Local Councils (DALC) Annual Report includes an article on the WHPC initiative to provide village defibrillators and training.
<p>22/216</p>	<p>Grant Application: To consider a grant application from Ottery Help Scheme</p> <p>Cllrs considered a request for funding to help establish additional social groups to combat isolation and anxiety. The proposals include a regular “Board Games” group based in West Hill.</p> <p>Cllrs awarded the grant request in full, £798.00, out of a total annual project cost of £1,632.</p>
<p>22/217</p>	<p>West Hill Playpark:</p> <ol style="list-style-type: none"> 1. To receive, a verbal update on the installation of new equipment. <p style="text-align: center;">The provisional installation date for the new climbing frame is the week of 18th July. Installation is expected to take 5 days and the playpark will be closed for the duration.</p> <p style="text-align: center;">Cllrs agreed to publicise the playpark closure and the new equipment.</p> <ol style="list-style-type: none"> 2. To receive, if available, a report on an inspection of the playboat.

	<p style="text-align: center;">EDDC had not responded to requests for a report on the structure of the Playboat. The Clerk was asked to chase for a response.</p>
<p>22/218</p>	<p>Community First Responders: To consider funding a West Hill Community First Responder kit.</p> <p>As a West Hill Community First Responder The Chairman, Cllr DC, had declared a personal interest in this item. Cllr MP chaired the meeting for this item. Cllr MP congratulated the CFRS on their successful training and qualification.</p> <p>Cllrs considered a report circulated prior to the meeting.</p> <p>South Western Ambulance Service NHS Foundation Trust (SWAST) operate a scheme where fully trained Community First Responders (CFRs) are available to attend emergencies ahead of an ambulance within their communities. CFR teams operate across the SWAST area and are particularly useful within rural areas: whether providing reassurance prior to the arrival of an ambulance, sometimes it is saving someone's life.</p> <p>Three West Hill residents had completed their initial training as CFRs and following further mandatory training and experience are now undertaking on-call duties and attending incidents. Two members have already provided 200 + hours of on-call duty and have attended incidents in the area.</p> <p>Each team created by SWAST is provided with the necessary kit, which is then used by the on-call member. The West Hill team have such a kit, including defibrillator, oxygen and associated masks, oximeter, stethoscope, blood pressure monitor, and a wide variety of dressings and other essentials.</p> <p>The West Hill CFRs currently have an additional kit on loan as one CFR is a very experienced CFR and can give a high level of on-duty hours. However, it's likely the spare kit currently with the West Hill CFRs will have to be reallocated. This will have a dramatic impact on the potential hours for on-call cover.</p> <p>Cllrs considered a request to provide funding for (or towards)</p> <ul style="list-style-type: none"> • the provision of a second CFR kit, at a cost of approximately £3,500, for the West Hill CFRs, in order to maximise the availability of the volunteers to respond to incidents within West Hill and surrounding environs. • Any funding provided to SWAST would be ring-fenced for use only for the West Hill CFRs. Subsequent replacement of equipment is supplied for free by SWAST. • The kit will be owned by SWAST and not require WHPC insurance cover. <p>This would be adding to community safety provision in the local area. There are some 30 Category One calls per month within EX11 postcode area, plus many more lower category calls that CFR can attend, including falls, more minor injuries, etc.,</p> <p>DCC/EDDC Cllr JB was keen to support the proposal and said she would consider an application for a grant award of £1,000 from her Locality Budget.</p> <p>Cllrs resolved to</p> <ol style="list-style-type: none"> a. provide funding of £2,500 inclusive of VAT b. apply for a Locality Budget grant award. <p>Cllr DC was asked to liaise with SWAS regards publicity.</p>
<p>22/219</p>	<p>DCC Highways: To consider a response to the public consultation on Traffic Orders (deadline 8th July)</p>

	<p>a. "No Waiting At Any Time" on a specified length of Bendarroch Road; the south side from a point 52 metres west of its junction with St Marys View to a point 9 metres east of that junction</p> <p style="color: red;">Cllrs were keen to support the proposal and agreed a response to the consultation.</p>
<p>22/220</p>	<p>Resident Communication: To record the receipt of correspondence during June 2022 from a resident</p> <p style="color: red;">Cllr PB advised that he would leave the room for items 22/220-224. The Chairman advised this was not necessary. Cllr PB left the meeting at 20.59pm</p> <p style="color: red;">The Chairman explained agenda items 22/221 – 22/224 would cover recent correspondence received from a resident:</p> <ul style="list-style-type: none"> a. Subject Access Request (ref 22/222) b. Complaint against the Council (ref 22/221) c. Freedom of Information Request (ref 22/222) d. Complaint against the Council (ref 22/221) e. Complaint against the Clerk (ref 22/221) f. Freedom of Information Request/Subject Access Request to individual Cllrs (ref 22/222 + 22/223)
<p>22/221</p>	<p>Complaints: To record</p> <p>a. the outcome into the investigation of a complaint against WHPC received in May 2022.</p> <p style="color: red;">The Chairman reported the complaint made by the resident extended to 12 pages, including 15 numbered sections. The complaint described as a 'Composite Complaint' included</p> <ul style="list-style-type: none"> - seven issues that had already been dealt with by the Council, - issues relating to the Conduct of Councillors and so the resident was referred to the EDDC Monitoring Officer if breach of the Code of Conduct needed to be investigated - querying of the WHPC handling of Freedom of Information responses regarding the redactions of personal data - the Council holding parts of meetings in Confidential sessions – which the Council can do under section 1(2) public bodies (admission to meetings) Act 1960. - querying the holding of an extraordinary meeting in November 2021 and deeming the resident a 'vexatious complainant'. <p style="color: red;">This complaint was investigated in accord with the WHPC Complaints Policy. With Council's approval (ref Min 22/168 31st May 2022) The Chairman, Clerk and a Cllr sought legal advice on this as the complaint covered a period of 4-5 years, was multi-stranded and unclear as to the specific nature of the complaints. The complainant had also made reference to litigation. A cost of £2,000+vat was incurred at public expense.</p> <p style="color: red;">The complaint has been investigated and the complaint is UNFOUNDED.</p> <p style="color: red;">Cllrs noted the actions taken and the outcome of the investigation.</p> <p>b. the receipt of a complaint against WHPC received in June 2022 and the outcome of the investigation.</p> <p style="color: red;">The Chairman reported this complaint was also investigated in accord with the WHPC Complaints Policy. The complaint was NOT upheld. The complaint included that the resident</p> <ul style="list-style-type: none"> - considered a delay regarding their previous complaint was unreasonable and contrary to the complaints policy. The resident had been advised that there might be a delay due to the complexity of the complaint, but in fact a response was given within the timescales of the policy.

	<p>- alleged the council had revealed his personal details outside the Council without his permission. There was no evidence of such occurring.</p> <p>- A further 14 allegations/complaints.</p> <p>Cllrs noted the receipt of a complaint and the outcome of the investigation.</p> <p>c. the receipt of a complaint (SAR response) against WHPC received in June 2022 and the outcome of the investigation.</p> <p>The Chairman reported this complaint was investigated in accord with the WHPC Complaints Policy. Following an investigation the complaint was UNFOUNDED and the response to earlier Subject Access Requests was upheld.</p> <p>Cllrs noted the receipt of a complaint and the outcome of the investigation.</p> <p>d. to record the receipt of a complaint against the Parish Clerk received in June 2022 and the outcome of the investigation.</p> <p>The Chairman reported this complaint was investigated in accord with the WHPC Complaints Policy. As a personnel matter no details were made public. Following an investigation the complaint was UNFOUNDED.</p> <p>Cllrs noted the receipt of a complaint and the outcome of the investigation.</p> <p>Cllrs commented that they often felt unclear as to what was the complaint.</p>
<p>22/222</p>	<p>Subject Access Requests: To record the receipt of SARs and to note the WHPC response.</p> <p>The Chairman reported a Subject Access Request submitted by the resident for records and communications by WHPC with our Internal Auditor about the resident. The reply made it clear that there was no record any such communications. Further, other matters in the letter were not responded to as the individual is a vexatious complainant and there was no requirement on WHPC to respond.</p> <p>Cllrs noted the receipt of a SAR and the Council's response.</p>
<p>22/223</p>	<p>Freedom of Information Requests: To record the receipt of FOIs and to note the WHPC response.</p> <p>1. The Chairman reported three issues have been responded to under FOI, but clarity is being requested of the Resident on 4 further matters in their correspondence and a response is awaited.</p> <p>Cllrs noted the receipt of FOIs and the Council's response.</p> <p>2. Four Councillors have received letters directly from this resident requesting information under FOI, and SAR. These are currently being dealt with.</p> <p>The Parish Council had previously addressed this request on a number of occasions.</p>
<p>22/224</p>	<p>Information Commissioners Office: To note correspondence and ICO outcome.</p> <p>The Chairman reported</p> <ul style="list-style-type: none"> • The ICO contacted WHPC following a request from the resident to review their response to a residents complaint to them, during the course of their investigation into their actions the ICO couldn't find the WHPC Privacy policy on the website. It was there and they were provided with the link, but also WHPC sent the resident a copy, although we knew they were already aware of it as it had been quoted in correspondence. • The ICO had previously confirmed that WHPC had properly complied with legislation.

22/225	<p>Police Matters: To receive the monthly West Hill crime stats: April 2022 if available (for information) Cllr PB re-joined the meeting at 21.13pm</p> <p>Cllrs noted the report.</p>
22/226	<p>Financial matters:</p> <ol style="list-style-type: none"> To consider and approve the Schedule of Payments for WHPC 5th July 2022 <p>The Clerk presented additional payments for approval:</p> <ul style="list-style-type: none"> - PLG Services - Grass cutting £68.40 - PLG Services - Bark Mulch, delivery and labour incl weeding £474.00 - West Country Land Surveys (Survey for VH Path) £324.00 - Village Hall - Room Hire June 2022 £22.20 - PLG Services - VAS transfers 4/7/22 £91.20 <p>Cllr PB queried the invoice for Legal Fees £2,400 incl VAT. The Clerk explained this expenditure was approved by Council at the 31st May Council meeting 21/168. Cllr PB asked for information on the advice provided. Cllr DC explained that this was under Legal Privilege and could NOT be made available.</p> <p>Cllrs voted on whether the Legal Advice should be made available: Cllrs AC,SO,DC,MP AT voted against, Cllr PB voted for.</p> <p>The Schedule and additional payments were approved and invoices signed.</p> <ol style="list-style-type: none"> To confirm a transfer £5,000 between WHPC accounts. Confirmed and signed To receive if available: WHPC Finance Tracker, Bank reconciliation May/June 2022 <p>Finance Tracker and Bank Reconciliation noted and signed</p>
22/227	<p>Councillor questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p> <p>Cllr MP reported that the transfer of the VAS Data had failed in recent weeks. Cllrs asked the Clerk to investigate.</p>
22/228	<p>Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 2nd August 2022 7.30pm at the Village Hall.</p>

Part A concluded at 21.23pm

Cllr PB, DCC/EDDC Cllr JB and two members of the public left the room.

Part B opened at 21.23pm

Part B

Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

22/229	<p>Resident Correspondence: To consider, if appropriate, correspondence received from a resident during June 2022.</p> <p>Cllrs considered correspondence received in June 2022 and the WHPC response.</p>
22/230	<p>Complaints: To consider, if appropriate, complaints received in June 2022</p> <p>Cllrs considered complaints received in June 2022 and the WHPC response.</p>

22/231	Personnel Matters: To consider an overtime request. Cllrs approved the request for 40hours overtime in June 2022.
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Part B of the meeting closed at 21.51pm
The meeting resumed at 21.51pm and closed at 21.52pm

Signed: *Anne Oliver*, Clerk to the Council 7th July 2022