



ADVERT

WEST HILL PARISH COUNCIL

Grounds Maintenance 2020

The Council is inviting tenders for a Grounds Maintenance Contract for 1 Jan 2020 to 31 Dec 2020.

The Closing Date for Expressions of Interest is Monday 25th November 2019.

The contract includes

- Grass cutting and hedge cutting
- Annual timber maintenance work
- If preferred, separate tenders for these two elements can be supplied.

For more information the tender specification can be viewed at www.westhillparishcouncil.gov.uk .

Alternatively contact Anne Oliver, Parish Clerk at clerk@westhillparishcouncil.co.uk or 01404 232 100.

WEST HILL PARISH COUNCIL

PLAYPARK & OPEN SPACE MAINTENANCE SPECIFICATION for 2020-2021

WHPC Playpark, Beech Park, West Hill EX11 1UQ
(vehicular access off Village Hall Car Park)

- Mow all grassed areas at least every 2 weeks through the season for a minimum of 18 times a year. Inaccessible areas should be strimmed to keep short.
- Care must be taken when strimming near to tree trunks.
- Pathway/surfacing to be kept clear of encroaching grass/vegetation/mown grass/moss and weeds.
- Ensure pathway bark chippings are sufficient to cover the path.
- Area beneath seats to be kept free of weeds/long grass/vegetation.
- Gate entrance to be accessible and weed free.
- Enclosed play area to be kept free of encroaching vegetation.
- Grass cuttings are to be collected and disposed of off-site.
- Cut hedge perimeter (playpark facing side only) at least annually outside the nesting season. Hedge clippings to be disposed of off-site.
- Annual timber maintenance treatment for Playpark equipment and benches. Specification of materials to be agreed with the Parish Council before work is undertaken.
 - **Note** a separate quote may be supplied for this element of the work.
- Ad hoc minor work as directed by the Parish Council

Grassed triangle outside McColls, West Hill Road

- Mow grassed area at least every 2 weeks through the season for a minimum of 18 times a year. Inaccessible areas should be strimmed to keep short.
- Shrubs to be trimmed at least annually. All clippings to be disposed of off site.

GENERAL

All areas must be litter picked prior to mowing. (The litter bin is emptied by East Devon District Council).

All spoils/debris arising from the above must be removed from site and disposed of at a controlled waste site.

Allowance should be made for use of own tools, machines and materials.

Any defects in the Council's property/land which are observed in the course of the contract should be reported to the Clerk to the Council.

NB Please ensure your tender accommodates all detail contained within the schedule.

The contract will be awarded for a term of one year subject to satisfactory references.

The Contractor will wholly be responsible for the following:

- Employed staff for the purposes of the delivering the contract
- Risk assessments appropriate to delivery of the contract
- All equipment used in delivery of the contract
- All insurances including public liability, evidence to be provided.
- DBS check evidence to be provided for employees working in the Playpark.

The contractor shall ensure that, where relevant, all entrance gates are secured when work is completed and whenever the site is left unattended.

Contractors own padlocks must not be used with the exception of an emergency occurring and then the Parish Council office must be notified.

Parish Clerk
West Hill Parish Council
clerk@westhillparishcouncil.gov.uk
01404 232 100