

West Hill Parish Council

Clerk to the Council: Anne Oliver
 Tel: 01404 232 100 / 07413 932406
 Email: clerk@westhillparishcouncil.gov.uk

25th May 2022

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 31st May 2022** at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 30th May 2022**. This will be read out for members to consider.
3. Agendas and minutes of meeting are available on the Council's website.

Covid Precautions: Cllrs and members of the public are reminded to stay at home if unwell

Anne Oliver, Clerk to the Council

AGENDA – EXTRAORDINARY MEETING OF THE PARISH COUNCIL called by The Chairman Part A

Item (a)	Discussion and decisions (b)
22/157	Welcome and Chairman's announcements
22/158	Apologies. To receive apologies and approve reasons for absence.
22/159	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>Individual contributions are limited to 3 minutes.</i> This item included issues submitted to the Clerk prior to the meeting.
22/160	Declarations of Interest <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
22/161	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. <ul style="list-style-type: none"> • Proposed confidential items 22/168 and 22/169
22/162	Clerks Report: <ol style="list-style-type: none"> 1. Any urgent matters arising.

22/163	To record the receipt of a complaint against West Hill Parish Council.
22/164	To record the receipt of a request for a Subject Access Request Review
22/165	Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
22/167	Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 7th June 2022 7.30pm at the Village Hall.

Part B

Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

22/168	To consider a complaint against West Hill Parish Council and to agree arrangements for the actions to be taken according to the Council's Complaints Policy.
22/169	To consider the request for a SAR review and arrangements for the review.

Signed: *Anne Oliver*, Clerk to the Council, 25th March 2022