

**West Hill Parish Council**  
Clerk to the Council: Anne Oliver  
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18<sup>th</sup> June 2026

**To Members of West Hill Parish Council**

You are duly summoned to attend the next meeting of West Hill Parish Council (WHPC) to be held at **2.00pm** on **Wednesday 24th June 2026** at the Village Hall (Beech Room).

**Information for members of the public**

- a. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
- b. If you wish to make a comment (but don't wish to speak at the meeting) please submit this by email to clerk@westhillparishcouncil.gov.uk by **5pm Friday 19<sup>th</sup> June 2026**. Your comment will be read out under public participation for members to consider, subject to Council Policies.
- c. Agendas and minutes of meeting are available on the Council's website.

*Anne Oliver*, Clerk to the Council

**AGENDA – EXTRAORDINARY MEETING OF THE PARISH COUNCIL**

**Minute reference 26/**

**168 Welcome and Chairman's announcements** (for information only)

**169 Apologies.** To receive apologies and approve reasons for absence, if considered appropriate.

**170 Public question time (3 minutes):** To allow members of the public present to give their question/comments to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. (Contributions are limited to 3 minutes).

**171 Declarations of Interest:** To receive Declarations of interest for items on the agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.

**172 Confidential/exempt items.** In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): **to agree any items** to be dealt with after the public and press have been excluded.

- **Proposed confidential agenda Item 26/175**

**173** To receive a report from the Chairman (Urgent matters only)

**174** To receive a report from the Clerk (Urgent matters only)

**175** To consider a letter from a firm of solicitors (requesting voluntary pre-action disclosure) and to decide actions and costs as considered appropriate.

**176 Next meeting:** To confirm arrangements for the upcoming WHPC meeting on **Tuesday 7<sup>th</sup> July 2026** 7.00pm at the Village Hall

Signed: *Anne Oliver*, Clerk to the Council, 18<sup>th</sup> June 2026