

## West Hill Parish Council

Clerk to the Council: Anne Oliver  
Tel: 01404 232 100 / 07450 388198  
Email: clerk@westhillparishcouncil.gov.uk

9<sup>th</sup> May 2025

### To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council (WHPC) to be held at **7.00pm** on **MONDAY 19<sup>th</sup> May 2025** at the Village Hall.

### Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by 5pm Thursday 15<sup>th</sup> May 2025. subject to Council Policies , this will be read out under public participation for members to consider. Please contact the Clerk by email to clerk@westhillparishcouncil.gov.uk
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

### AGENDA – EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
25/210	<b>Welcome and Chairman's announcements</b>
25/211	<b>Apologies.</b> To receive apologies and approve reasons for absence, if considered appropriate.
25/212	To receive <b>Declarations of interest</b> for items on the agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the agenda.  Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
25/213	<b>Public question time (3 minutes):</b> To allow members of the public present to give their question/comments to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>(Contributions are limited to 3 minutes).</i>
25/214	<b>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960</b> (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. Proposed items: <b>n/a</b>
25/215	<b>Planning Applications received:</b> To consider a response to:  <b>25/0057/OUT</b> Land Adjoining West Hayes Eastfield West Hill EX11 1GG Amended application - Outline application for the erection of 9 dwellings, including 4 affordable dwellings and associated parking. Approval sought for access, appearance, layout and scale (matters reserved: landscaping)  <b>25/0955/TRE</b> 13 Hayes End West Hill Ottery St Mary Devon EX11 1GG T1, Monterey Pine : fell.

	<p><b>25/0988/TRE</b> Springfield House West Hill Road West Hill Devon EX11 1UZ  T1, Oak - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T2, Sycamore - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T3, Oak - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T4, Holly - reduce height by 2-3m, to tidy suppressed top.  G1, x2 Holly - reduce stem leaning over neighbours fence to growth point at 2m. Remove stem growing through beech to as near ground level as possible</p>		
<b>25/216</b>	<p><b>Planning Decisions received:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; vertical-align: top;"> <p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p> </td><td style="width: 20%; vertical-align: top; text-align: right;"> <p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p> </td></tr> </table>	<p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p>	<p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p>
<p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p>	<p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p>		

**Other Matters**

<b>25/217</b>	To receive a report from the Parish Clerk (Urgent Matters).
<b>25/218</b>	<p><b>Councillor questions, reports and items for future agenda</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
<b>25/219</b>	<p><b>Next meeting:</b> To confirm arrangements for upcoming WHPC meeting on <b>Tuesday 3<sup>rd</sup> June 2025 7.00pm</b> at the Village Hall</p>

**Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960** (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

Signed: *Anne Oliver*, Clerk to the Council, 9<sup>th</sup> May 2025

## West Hill Parish Council

Clerk to the Council: Anne Oliver  
Tel: 01404 232 100 / 07450 388198  
Email: [clerk@westhillparishcouncil.gov.uk](mailto:clerk@westhillparishcouncil.gov.uk)

9<sup>th</sup> May 2025

### To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council (WHPC) to be held at **7.00pm** on **MONDAY 19<sup>th</sup> May 2025** at the Village Hall.

### Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by 5pm Thursday 15<sup>th</sup> May 2025. subject to Council Policies, this will be read out under public participation for members to consider. Please contact the Clerk by email to [clerk@westhillparishcouncil.gov.uk](mailto:clerk@westhillparishcouncil.gov.uk)
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

### AGENDA – EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
25/210	<b>Welcome and Chairman's announcements</b>
25/211	<b>Apologies.</b> To receive apologies and approve reasons for absence, if considered appropriate.
25/212	To receive <b>Declarations of interest</b> for items on the agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the agenda.  Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
25/213	<b>Public question time (3 minutes):</b> To allow members of the public present to give their question/comments to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>(Contributions are limited to 3 minutes).</i>
25/214	<b>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960</b> (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. Proposed items: <b>n/a</b>
25/215	<b>Planning Applications received:</b> To consider a response to:  <b>25/0057/OUT</b> Land Adjoining West Hayes Eastfield West Hill EX11 1GG Amended application - Outline application for the erection of 9 dwellings, including 4 affordable dwellings and associated parking. Approval sought for access, appearance, layout and scale (matters reserved: landscaping)  <b>25/0955/TRE</b> 13 Hayes End West Hill Ottery St Mary Devon EX11 1GG T1, Monterey Pine : fell.

	<p><b>25/0988/TRE</b> Springfield House West Hill Road West Hill Devon EX11 1UZ  T1, Oak - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T2, Sycamore - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T3, Oak - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T4, Holly - reduce height by 2-3m, to tidy suppressed top.  G1, x2 Holly - reduce stem leaning over neighbours fence to growth point at 2m. Remove stem growing through beech to as near ground level as possible</p>		
<b>25/216</b>	<p><b>Planning Decisions received:</b></p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p> </td><td style="vertical-align: top; text-align: right;"> <p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p> </td></tr> </table>	<p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p>	<p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p>
<p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p>	<p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p>		

**Other Matters**

<b>25/217</b>	To receive a report from the Parish Clerk (Urgent Matters).
<b>25/218</b>	<p><b>Councillor questions, reports and items for future agenda</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
<b>25/219</b>	<p><b>Next meeting:</b> To confirm arrangements for upcoming WHPC meeting on <b>Tuesday 3<sup>rd</sup> June 2025 7.00pm</b> at the Village Hall</p>

**Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960** (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

Signed: *Anne Oliver*, Clerk to the Council, 9<sup>th</sup> May 2025

## West Hill Parish Council

Clerk to the Council: Anne Oliver  
Tel: 01404 232 100 / 07450 388198  
Email: clerk@westhillparishcouncil.gov.uk

9<sup>th</sup> May 2025

### To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council (WHPC) to be held at **7.00pm** on **MONDAY 19<sup>th</sup> May 2025** at the Village Hall.

### Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by 5pm Thursday 15<sup>th</sup> May 2025. subject to Council Policies, this will be read out under public participation for members to consider. Please contact the Clerk by email to clerk@westhillparishcouncil.gov.uk
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

### AGENDA – EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
25/210	<b>Welcome and Chairman's announcements</b>
25/211	<b>Apologies.</b> To receive apologies and approve reasons for absence, if considered appropriate.
25/212	To receive <b>Declarations of interest</b> for items on the agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the agenda.  Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
25/213	<b>Public question time (3 minutes):</b> To allow members of the public present to give their question/comments to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>(Contributions are limited to 3 minutes).</i>
25/214	<b>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960</b> (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. Proposed items: <b>n/a</b>
25/215	<b>Planning Applications received:</b> To consider a response to:  <b>25/0057/OUT</b> Land Adjoining West Hayes Eastfield West Hill EX11 1GG Amended application - Outline application for the erection of 9 dwellings, including 4 affordable dwellings and associated parking. Approval sought for access, appearance, layout and scale (matters reserved: landscaping)  <b>25/0955/TRE</b> 13 Hayes End West Hill Ottery St Mary Devon EX11 1GG T1, Monterey Pine : fell.

	<p><b>25/0988/TRE</b> Springfield House West Hill Road West Hill Devon EX11 1UZ  T1, Oak - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T2, Sycamore - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T3, Oak - reduce overhang over fruit trees by approximately 2m, to a suitable pruning position.  T4, Holly - reduce height by 2-3m, to tidy suppressed top.  G1, x2 Holly - reduce stem leaning over neighbours fence to growth point at 2m. Remove stem growing through beech to as near ground level as possible</p>		
<b>25/216</b>	<p><b>Planning Decisions received:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; vertical-align: top;"> <p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p> </td><td style="width: 20%; vertical-align: top; text-align: right;"> <p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p> </td></tr> </table>	<p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p>	<p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p>
<p><b>25/0795/TRE</b> 7 Warren Park West Hill Devon EX11 1TN  T1: Douglas Fir - dismantle to ground level.</p> <p><b>25/0734/TRE</b> Oakdene Hawkins Lane West Hill Devon EX11  T1, Scots Pine: fell to ground level. T2, Oak: 3m height reduction</p> <p><b>25/0672/FUL</b> 5 Pinefields Close West Hill Devon EX11 1XL  Proposed demolition of existing lean to structure, alterations, construction of single storey rear extension with roof terrace over, addition of cladding and render, Proposed conversion of existing garage into residential accommodation.</p>	<p><u>Status</u> Refused</p> <p>Refused</p> <p>Approved</p>		

**Other Matters**

<b>25/217</b>	To receive a report from the Parish Clerk (Urgent Matters).
<b>25/218</b>	<p><b>Councillor questions, reports and items for future agenda</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
<b>25/219</b>	<p><b>Next meeting:</b> To confirm arrangements for upcoming WHPC meeting on <b>Tuesday 3<sup>rd</sup> June 2025 7.00pm</b> at the Village Hall</p>

**Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960** (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted):  
to agree any items to be dealt with after the public and press have been excluded.

Signed: *Anne Oliver*, Clerk to the Council, 9<sup>th</sup> May 2025