

West Hill Parish Council

Clerk to the Council: Anne Oliver

Tel: 01404 232 100 / 07413 932406
 Email: clerk@westhillparishcouncil.gov.uk

1st November 2023

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 7th November 2023** at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 6th November 2023**.
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

Item (a)	Discussion and decisions (b)
23/331	Welcome and Chairman's announcements
23/332	Apologies. To receive apologies and approve reasons for absence.
23/333	Public question time (3 minutes): Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item includes issues submitted to the Clerk prior to the meeting. <i>Individual contributions are limited to 3 minutes.</i>
23/334	To receive District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
23/335	Declarations of Interest : Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the Member's register of interests including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change. Also, receipt of requests for dispensations for new Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests for items on the Agenda.
22/336	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. To consider, if appropriate, any agenda items should be considered in Part B.
23/337	Minutes: To receive the Minutes of the Parish Council meeting of 3 rd October 2023 (Minute 23/304-23/330) and to approve the signing of the Minutes by the Chairman as a true record.
23/338	Planning Applications received: To consider and agree a response to: a. 23/1999/FUL Fir Grove Lower Broad Oak Road EX11 1UF Applicant Mr Moul Proposed front north/east elevation single storey extension.

	b. 23/2250/TRE Grasmere West Hill Road EX11 1UZ Applicant Mr & Mrs Milton T1 Beech: Reduce canopy
23/339	<p>EDDC Planning Decisions: received for information (*denotes WHPC differed)</p> <p>23/2011/TRE 10 Perrys Gardens West Hill EX11 1XA Status: Withdrawn Excavation into raised ground level (and possibly into root protection area of woodland order 23/0006/TPO); extending rear patio area by up to 5m in distance.</p> <p>23/1862/FUL 5 Eymore Drive EX11 1UN Status: Approved Construction of single storey rear extension.</p> <p>23/1814/TRE Springfield House West Hill Road EX11 1UZ Status: Approved T1, oak - remove lowest first order branch on west side over garden. T2, sycamore - remove lowest first order branch on west side over garden.</p> <p>23/1721/TRE Maybury Bendarroch Road EX11 1UW Status: Approved T1, Oak: Remove approximately 30% of the foliage area of the tree by via thinning.</p> <p>23/1237/FUL Franton Higher Broad Oak Road EX11 1XJ Status: Approved* Construction of single storey side extensions and double garage with first floor accommodation. Re-position of driveway/parking area including re-build of existing garage to entertainment area.</p>
23/340	To receive notifications of Tree Preservation Orders: a. 23/0048/TPO Land at Belbury Close, School Lane
23/341	<p>Planning Matters:</p> <ol style="list-style-type: none"> Neighbourhood Plan: To receive an update on the Council's application for the Designation of a Neighbourhood Area for West Hill. To receive a verbal update from the EDDC Planning Committee 24th October 2023 re planning application 23/0727/MOUT Land north of Eastfield. To receive an update on Emerging East Devon Local Plan: Strategic Planning Committee meeting 31st October (if available). To consider Devon County Council Highways response, if available, to concerns expressed raised by WHPC regards their understanding of facilities/infrastructure available in West Hill (ref planning application 23/1581/OUT Land at Little Orchard, West Hill Road).

WHPC Groups + Initiatives

23/342	To consider: a. a Draft Action Plan for 2023-2024/2027 b. a Draft WHPC Organisation Structure for 2023-24: Working Groups and representation on external bodies c. a Financial Report for 1st Half 2022-2023 and a Draft Budget for 2023-24.
23/343	To consider recommendations for the next stage of the Village Hall Pedestrian Link project.
23/344	To receive an update on arrangements for Remembrance Service on 12 th November 2023.

Other Matters

23/345	Clerks Report: (for information)
23/346	To receive a verbal update (if available) on an objection submitted to the External Auditor regarding the 2022-23 Annual Governance and Accounts Return.
23/347	To consider arrangements for the appointment of an Internal Auditor for 2023-2024.

23/348	To receive the annual RoSPA playpark inspection report and consider remedial actions, if required.
23/349	To receive an update, if available, on West Hill Public Footpath 6 (Bendarroch Road)
23/350	To consider a request for Town/Parish Councils to commemorate and celebrate D-Day 80 .
23/351	To consider a request for Town/Parish Councils to support the Climate and Ecology Bill , a private members bill before the House of Commons.
23/352	To consider establishing a monthly plan for the Clerk's Mobile Phone .
23/353	To consider holding the 2024 Annual Parish Meeting on Thursday 18 th or 25 th April 2024.
23/354	<p>Financial matters:</p> <ol style="list-style-type: none"> 1. To consider and approve, if appropriate, the Schedule of Payments. 2. To consider and approve, if appropriate, any additional payments presented to the meeting. 3. To receive, if available, monthly Bank Reconciliations and finance trackers.
23/355	<p>Councillor questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
23/356	<p>Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 5th December 7.30pm at the Village Hall.</p>

Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

Signed: *Anne Oliver*, Clerk to the Council, 1st November 2023