

West Hill Parish Council

Clerk to the Council: Anne Oliver

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30th November 2022

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday **6th December 2022** at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 5th December 2022**. This will be read out for members to consider.
3. Agendas and minutes of meeting are available on the Council's website.

Covid Precautions: Cllrs and members of the public are reminded to stay at home if unwell

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

Item (a)	Discussion and decisions (b)
22/348	Welcome and Chairman's announcements
22/349	Apologies. To receive apologies and approve reasons for absence.
22/350	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>Individual contributions are limited to 3 minutes.</i> This item includes issues submitted to the Clerk prior to the meeting.
22/351	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
22/352	Declarations of Interest <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
22/353	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

	<p>Proposed items, to be considered in Part B, if appropriate</p> <ol style="list-style-type: none"> 22/362-1 To consider arrangements for the appointment of an Internal Auditor for 2022-2023 22/374 Personnel Matters – National Pay Award
22/354	Minutes: To approve and sign the minutes of the Parish Council meeting on 1 st November 2022 previously circulated.
22/355	<p>Planning Applications received</p> <p>22/2432/TRE Treeferns Higher Broad Oak Road EX11 1XJ Applicant Mr Browell Various works to 8 oak trees</p>
22/356	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>22/2324/TRE Meadowgate West Hill Road West Hill EX11 1UZ Status: Split decision Various tree works</p> <p>22/1977/FUL White Chimneys Bendarroch Road EX11 1UW Status: Approved Installation of two air source heat pumps to heat the main house and annexe</p> <p>22/1920/FUL 4 Eastfield Orchard EX11 1FS Status: Approved Single storey rear extension.</p> <p>22/1864/VAR Village Hall West Hill Beech Park EX11 1UQ Status: Approved Variation of condition no.2 (approved plans) of planning permission 21/2207/FUL (Installation of pedestrian access) to allow revisions to layout of internal path</p> <p>22/1094/RES Hasta La Vista Windmill Lane EX11 1JP Status: Approved Reserved matters application for access, appearance, layout, scale and landscaping pursuant to outline planning permission 19/2834/OUT</p> <p>22/2075/TRE 8 Warren Park EX11 1TN Status: Refused * Scots pine: Fell</p>
22/357	<p>Other Planning Matters</p> <ol style="list-style-type: none"> To note the confirmed TPO <ul style="list-style-type: none"> 22/0027/TPO Land at and Adjacent To Brake View, Rockbeare Hill, Rockbeare To note correspondence from Morrish Homes advising they have submitted a planning application for <ul style="list-style-type: none"> Land off Oak Road

WHPC Groups + Initiatives

22/358	<p>WHPC Strategic Planning Group:</p> <ol style="list-style-type: none"> Emerging East Devon Local Plan: <ol style="list-style-type: none"> To receive a report on the progress of the Emerging Plan and the WHPC Drop-In session on 18th November. To consider a first draft of the WHPC response to the public consultation. Neighbourhood Plan: To consider a proposal to create a Neighbourhood Plan for West Hill, and if appropriate, to establish a budget for the project and inform the Precept for 2023-2024
22/359	Village Hall Pedestrian Link: To receive a verbal update on arrangements for the tendering process.

22/360	Community Engagement Group: <ol style="list-style-type: none"> 1. To receive an update on the November drop-in session. 2. To consider activities to encourage candidates to stand for the new Council in May 2023. 3. To consider arrangements for the next WHPC newsletter 4. To consider arrangements for the Annual Parish meeting on Friday 10th March 2024.
22/361	Remembrance Service 2022: To receive a report on the 2022 Remembrance Service, Sunday 13 th November 2022
22/362	Finance Working Group: <ol style="list-style-type: none"> 1. To consider arrangements for the appointment of an Internal Auditor 2022-2023 2. To consider a draft budget and precept for 2023-24. 3. To receive an update on S106 funding for the playpark equipment and lease.

Other Matters

22/363	Clerks Report: <ol style="list-style-type: none"> 1. To confirm decisions taken under Delegated Powers <ol style="list-style-type: none"> a. Meeting rooms booked for 2023 2. Action points from previous WHPC meetings <ol style="list-style-type: none"> a. Outstanding Actions 3. Matters arising 4. Resident Communications 5. Any urgent matters arising
22/364	Councillor Vacancy: To consider seeking to co-opt a Councillor (paper previously circulated)
22/365	West Hill Playpark: To receive a verbal update on playpark equipment (playboat/noticeboard)
22/366	To receive a verbal update on arrangements to engage with residents regarding West Hill events to celebrate the Coronation of King Charles III on 6 th May 2023.
22/367	Covid Memorial Tree: To consider the purchase of a memorial plaque.
22/368	External Organisations: To receive an update on recent meetings <ol style="list-style-type: none"> 1. Ottery Health Matters: To receive a written report. 2. Exeter Airport Consultative Committee: To receive a verbal update.
22/369	Seeking Resolution with a Resident: To confirm <ol style="list-style-type: none"> 1. the appointment of a Mediator 2. the date for mediation, venue and costs incurred to date (ref 22/347).
22/370	Police Matters: To receive the monthly West Hill crime stats: September 2022 if available (for information)
22/371	Financial matters: <ol style="list-style-type: none"> 1. To consider and approve the Schedule of Payments for WHPC 6th December 2022 2. To receive if available: WHPC Finance Tracker, Bank reconciliation Oct Nov 2022.
22/372	Councillor questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>

22/373	Next meeting: To confirm arrangements for the next WHPC ordinary meeting WEDNESDAY 4th January 2023 7.30pm at the Village Hall.
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Part B

Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

22/362	1. To consider arrangements for the appointment of an Internal Auditor for 2022-2023 financial year.
22/374	Personnel Matters: To note the impact of the National Pay Award 2022-23

Signed: *Anne Oliver*, Clerk to the Council, 30th November 2022