

## West Hill Parish Council

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29<sup>th</sup> June 2022

### To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday **5<sup>th</sup> July 2022** at the Village Hall.

### Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 4<sup>th</sup> July 2022**. This will be read out for members to consider.
3. Agendas and minutes of meeting are available on the Council's website.

**Covid Precautions:** Cllrs and members of the public are reminded to stay at home if unwell

*Anne Oliver*, Clerk to the Council

### AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

#### Part A

Item (a)	Discussion and decisions (b)
22/199	<b>Welcome and Chairman's announcements</b>
22/200	<b>Apologies.</b> To receive apologies and approve reasons for absence.
22/201	<b>Public question time (3 minutes)</b> From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>Individual contributions are limited to 3 minutes.</i> This item includes issues submitted to the Clerk prior to the meeting.
22/202	<b>District and County Councillors' reports</b> for information (items raised for decision will appear on the agenda for the next meeting)
22/203	<b>Declarations of Interest</b> <ol style="list-style-type: none"> <li>a. Register of Interests: Councillors are reminded of the need to update their register of interests.</li> <li>b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPLs must leave the room for the relevant items).</li> </ol>
22/204	<b>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960</b> (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. <ol style="list-style-type: none"> <li>1. Proposed confidential items 22/229, 22/230, 22/231</li> </ol>

<b>22/205</b>	<b>Minutes:</b> To approve and sign the minutes of the Parish Council meeting on 7 <sup>th</sup> June 2022 previously circulated.
<b>22/206</b>	<p><b>Planning Applications received</b></p> <p><b>22/1281/FUL</b> 20 Eastfield West Hill EX11 1XN Applicant Mr + Mrs Coppell Replacement of existing conservatory with a new oak frames garden room, with alterations to fenestration and the decking area replaced and extended with a new patio.</p> <p><b>22/1397/TRE</b> Bendarroch House, Bendarroch Road EX11 1JY Applicant Dr S Kerr T1, Horse Chestnut: Remove. T2, Lawson Cypress : remove</p> <p>To confirm decision made under delegated powers to enable EDDC deadline to be met:</p> <ul style="list-style-type: none"> <li>• <b>22/1161/FUL</b> Moorlands Orchard Lowena Lane EX11 1JU Applicant Mr+Mrs Patel Addition of first floor with associated ancillary accommodation over part of existing ground floor of property, erection of external store/workshop and demolition of outbuilding.</li> </ul>
<b>22/207</b>	<p><b>Planning decisions</b> received for information (*denotes WHPC differed)</p> <p><b>22/0936/TRE</b> 1 Heather Grange West Hill EX11 1XZ Status: Approved T1-T3, Beech : Crown lift T4, Oak : Heavy reduction to improve form</p> <p><b>22/0893/FUL</b> Coppins Higher Broad Oak Road EX11 1XJ Status: Approved Construction of pitched roof over existing outbuilding, construction of car port, installation of 9x PV panels on new roof and alterations to fenestration.</p> <p><b>22/0885/TRE</b> Pinegrove Lower Broad Oak Road EX11 1XQ Status: Approved* T1, Scots pine : removal of tree and replacement.</p> <p><b>22/0740/TRE</b> 11 Warren Park EX11 1TN Status: Approved* T1, Scots Pine : Fell.</p> <p><b>22/0626/FUL</b> Beechwood Lower Broad Oak Road EX11 1XH Status: Approved Addition of a first floor with side dormer and and alteration to fenestration.</p>
<b>22/208</b>	<b>TPO:</b> For information only: 22/0013/ Land at Lindridge, Elsdon Lane, West Hill
<b>22/209</b>	<p><b>Planning Appeal Straitgate:</b></p> <ol style="list-style-type: none"> <li>1. To consider a response to the planning appeal APP/J1155/W/22/3299799 against the decision made by DCC. (Deadline 26<sup>th</sup> July).</li> <li>2. To consider a request for financial support for the Straitgate Action Group</li> </ol>
<b>22/210</b>	<p><b>Other Planning matters</b></p> <ol style="list-style-type: none"> <li>1. To consider a response, if appropriate, to the public consultation on the Whimple Neighbourhood Plan</li> </ol>

#### WHPC Groups + Initiatives

<b>22/211</b>	<b>Strategic Planning Group:</b> To receive, if appropriate a verbal update on the progress of the EDDC Local Plan Review.
<b>22/212</b>	<b>Arboretum Group:</b> To receive, if appropriate a verbal update
<b>22/213</b>	<b>Village Hall Pedestrian Link:</b> To receive, if appropriate, a verbal update.
<b>22/214</b>	<b>Road Safety Group:</b> To note a report.

**Other Matters**

22/215	<p><b>Clerks Report:</b></p> <ol style="list-style-type: none"> <li>1. To confirm decisions taken under Delegated Powers:</li> <li>2. Action points from previous WHPC meetings <ul style="list-style-type: none"> <li>• Next Annual Parish Meeting date confirmed Fri 10<sup>th</sup> March 2023</li> <li>• Remembrance Service 2022 – Road closure</li> </ul> </li> <li>3. Matters arising <ul style="list-style-type: none"> <li>• DCC Public Rights of Way £1,500 grant award received to fund Footpath 1 handrail and repair works.</li> <li>• Village Fete</li> <li>• Broadoak Woodland</li> <li>• Playpark Maintenance</li> </ul> </li> <li>4. Resident Communications</li> <li>5. Any urgent matters arising <ul style="list-style-type: none"> <li>• VAS Schedule</li> </ul> </li> </ol>
22/216	<p><b>Grant Application:</b> To consider a grant application from Ottery Help Scheme</p>
22/217	<p><b>West Hill Playpark:</b></p> <ol style="list-style-type: none"> <li>1. To receive, a verbal update on the installation of new equipment.</li> <li>2. To receive, if available, a report on an inspection of the playboat.</li> </ol>
22/218	<p><b>Community First Responders:</b> To consider funding a West Hill Community First Responder kit.</p>
22/219	<p><b>DCC Highways:</b> To consider a response to the public consultation on Traffic Orders (deadline 8<sup>th</sup> July)</p> <ol style="list-style-type: none"> <li>a. “No Waiting At Any Time” on a specified length of Bendarroch Road; the south side from a point 52 metres west of its junction with St Marys View to a point 9 metres east of that junction</li> </ol>
22/220	<p><b>Resident Communication:</b> To record the receipt of correspondence during June 2022 from a resident</p> <ol style="list-style-type: none"> <li>a. Subject Access Request (ref 22/222)</li> <li>b. Complaint against the Council (ref 22/221)</li> <li>c. Freedom of Information Request (ref 22/222)</li> <li>d. Complaint against the Council (ref 22/221)</li> <li>e. Complaint against the Clerk (ref 22/221)</li> <li>f. Freedom of Information Request/Subject Access Request to individual Cllrs (ref 22/222 + 22/223)</li> </ol>
22/221	<p><b>Complaints:</b> To record</p> <ol style="list-style-type: none"> <li>a. the outcome into the investigation of a complaint against WHPC received in May 2022.</li> <li>b. the receipt of a complaint against WHPC received in June 2022 and the outcome of the investigation.</li> <li>c. the receipt of a complaint (SAR response) against WHPC received in June 2022 and the outcome of the investigation.</li> <li>d. to record the receipt of a complaint against the Parish Clerk received in June 2022 and the outcome of the investigation.</li> </ol>
22/222	<p><b>Subject Access Requests:</b> To record the receipt of SARs and to note the WHPC response.</p>
22/223	<p><b>Freedom of Information Requests:</b> To record the receipt of FOIs and to note the WHPC response.</p>
22/224	<p><b>Information Commissioners Office:</b> To note correspondence and ICO outcome.</p>

<b>22/225</b>	<b>Police Matters:</b> To receive the monthly West Hill crime stats: April 2022 if available (for information)
<b>22/226</b>	<b>Financial matters:</b> <ol style="list-style-type: none"> <li>1. To consider and approve the Schedule of Payments for WHPC 5<sup>th</sup> July 2022</li> <li>2. To confirm a transfer £5,000 between WHPC accounts.</li> <li>3. To receive if available: WHPC Finance Tracker, Bank reconciliation May/June 2022</li> </ol>
<b>22/227</b>	<b>Councillor questions, reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
<b>22/228</b>	<b>Next meeting:</b> To confirm arrangements for the next WHPC ordinary meeting <b>Tuesday 2<sup>nd</sup> August 2022</b> 7.30pm at the Village Hall.

Part B

**Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960** (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

<b>22/229</b>	<b>Resident Correspondence:</b> To consider, if appropriate, correspondence received from a resident during June 2022.
<b>22/230</b>	<b>Complaints:</b> To consider, if appropriate, complaints received in June 2022
<b>22/231</b>	<b>Personnel Matters:</b> To consider an overtime request.

Signed: *Anne Oliver*, Clerk to the Council, 29<sup>th</sup> June 2022