

West Hill Parish Council
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25th February 2026

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council (WHPC) to be held at **7.00pm** on **Tuesday 3rd March 2026** at the Village Hall.

Information for members of the public

- a. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
- b. If you wish to make a comment (but don't wish to speak at the meeting) please submit this by email to clerk@westhillparishcouncil.gov.uk by **5pm Friday 27th February 2026**. Your comment will be read out under public participation for members to consider, subject to Council Policies.
- c. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Minute reference 26/

- 052 Welcome and Chairman's announcements** (for information only)
- 053 Apologies.** To receive apologies and approve reasons for absence, if considered appropriate.
- 054 Public question time (3 minutes):** To allow members of the public present to give their question/comments to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. (Contributions are limited to 3 minutes).
- 055 District and County Councillors' reports:** To receive reports for information (items raised for decision will appear on the agenda for the next meeting).
- 056** To receive **Declarations of interest** for items on the agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
- 057 Confidential/exempt items.** In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): **to agree any items** to be dealt with after the public and press have been excluded.
- 058** To receive the **Minutes** of the Parish Council meeting of 3rd February 2026 (Minute 26/025 -26/051) and to approve the signing of the Minutes by the Chairman as a true record.
- 059** To decide a response to **planning applications received:** :
- **26/0193/TRE** Great Oak 2 Otter Close Perrys Gardens West Hill EX11 1XAT1: Oak - crown lift secondary branches to 4m. Remove 4 minor (50mm diameter) internal branches from just above first fork.
 - **26/0171/FUL** Pinehayes Lower Broad Oak Road West Hill EX11 1XH: Extensions and alterations including first-floor extension, construction of dormers, demolition of existing conservatory and replacement single storey side extension, Changes to external materials

- **26/0241/VAR** The Croft Bendarroch Road West Hill Ottery St Mary EX11 1UW: Variation of Condition Numbers 2 (approved plans) and 9 (fenestration restrictions) on Planning Permission 23/1973/FUL (Replacement dwelling, including the demolition of the existing dwelling and multiple outbuildings located within the grounds) Revisions to fenestration, removal of dormer and juliet balcony.

To note consultee comments made under delegated powers:

- **26/0109/FUL** 8 Moorlands West Hill Devon EX11 1UL: Proposed roof mounted PV solar panel array and replacement of flat roof with pitched roof over existing garage and annex(**No WHPC comments provided**)

060 Planning decisions received for information (*denotes WHPC differed):

- **26/0036/TRE** Thrushes Anvil Windmill Lane West Hill EX11 1JP: T1–T3 dismantle to ground level (**Approved**)
- **25/1867/CPE** School House School Lane West Hill EX11 1UP Certificate of Existing Use for the ancillary use of a detached garage/outbuilding (**Decided**)
- **26/0088/TRE** 12 Moorlands West Hill EX11 1UL (**Split decision**)

Other Matters

061 To decide arrangements for the Annual Parish Meeting 14th April 2026 and to agree actions/costs.

062 To approve a **WHPC newsletter** for publication (if appropriate) and decide a date for publication.

063 To decide a response to the public consultation on **Local Government Reform in Devon**.

064 To review the **WHPC Asset Register** and decide actions as appropriate.

065 To consider **correspondence** received (if any):

- a. Traffic Management (West Hill Road)
- b. Ditches (Bendarroch Road)
- c. Broadband fibre rollout in West Hill
- d. Freedom of Information Request

066 To receive the **monthly crime statistics** for West Hill (for information).

067 Clerk Matters:

- a. To receive a report from the Parish Clerk and to agree actions as appropriate
- b. To note decisions made under delegated powers (if applicable)
- c. Urgent matters (if applicable).

068 WHPC Action Tracker: To receive updates on actions and matters arising from the last meeting and to agree actions/costs as considered appropriate.

069 Financial matters:

- a. To consider and approve, if appropriate, the Schedule of Payments and internal bank transfers.
- b. To consider and approve, if appropriate, any additional payments presented to the meeting.
- c. To receive, if available, monthly Bank Reconciliations and finance trackers.

070 Councillor questions, reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

071 Next meeting: To confirm arrangements for the upcoming WHPC meeting on **Tuesday 7th April 2026** 7.00pm at the Village Hall

Signed: *Anne Oliver*, Clerk to the Council, 25th February 2026