

West Hill Parish Council

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To Members of West Hill Parish Council

26th February 2020

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 3rd March 2020 at West Hill Village Hall.

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
20/057	Welcome and Chairman's announcements
20/058	Apologies. To receive apologies and approve reasons for absence.
20/059	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
20/060	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
20/061	To consider a Grant Application from Ottery St Mary Twinning Association for funding towards a website (£500)
20/062	To consider a Grant Application from West Hill Village for funding towards re-surfacing 90sqm section of Beech Park (£500)
20/063	To consider renewing the Community Asset listing for McColls, West Hill Road.
20/064	To receive the monthly crime stats for information
20/065	Minutes 1. To approve the minutes of the Parish Council meeting on 4 th February 2020, previously circulated.
20/066	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
20/067	Planning applications received 20/0276/FUL Royal British Legion, School Lane Applicant Mr C Thomas Extension to the existing kitchen 20/0288/FUL Higher Field West Hill Road West Hill Applicant Mr Hart and Mrs Crocker-Hart

	<p>Proposed vehicle access from West Hill Road including on site drive, turning and parking; alterations and extensions including raising roof to provide first floor accommodation and a two storey side extension including a car port; provision of cladding</p> <p>20/0312/TRE Oasis Toadpit Lane West Hill Applicant Mrs Kath Pyne Pinus Sylvestris T615 + T614 Fell because the extreme level of needle drop is such that all the guttering, downpipes and drain gullies are severely and continually blocked, the tree sways dangerously towards the building, replace with one Pinus Sylvestris and one Quercus Robur Fastigiata Koster Common Maple T624 Fell because the thousands of sycamore seeds also add to the blockage of the gutters, gullies etc. and in addition are highly invasive not only to our property and garden</p> <p>20/0344/FUL White Farm Cottage White Farm Lane West Hill Applicant Mr & Mrs Murphy Construction of single and two storey extensions to side, alteration to first floor side facing opening and porch canopy to front</p> <p>20/0243/FUL 11 Eastfield, West Hill Applicant Ms D Cannings Construction of rear extension</p>
20/068	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>19/2810/FUL Great Brake West Hill Approved</p> <p>19/2701/FUL Little Copse Lower Broad Oak Road Approved</p> <p>19/2697/VAR Rylands Hawkins Lane Approved</p> <p>18/1064/FUL Potters Country Market West Hill Road Approved</p>
20/069	<p>TPO notifications – for information</p> <p>20/0018/TPO Samguri, Bendarroch Road</p>
20/070	<p>Planning: Updates and matters arising since the last meeting</p> <p>1. AONB review – Briefing meeting with Ottery St Mary Town Council (Pending)</p>

Committee & Working Groups

20/071	<p>Open Spaces Committee - To note and confirm the Minutes of the meeting of 25th February 2020, to answer questions arising and present recommendations:</p> <ol style="list-style-type: none"> 1. Broadoak and Playpark picnic bench purchase/installation 2. Source of funding - CIL 3. Snow Warden
20/072	Finance Working Group - To confirm Paul Hayward as Internal Auditor for 2019/2020
20/073	<p>People and Policy Working Group - To receive an update on</p> <ol style="list-style-type: none"> a. Proposed website changes b. Website Accessibility Legislation Changes
20/074	To approve the March 2020 edition of the WHPC newsletter and agree plans for distribution

Other Matters

20/075	<p>Traffic Study: To receive an update and consider next steps:</p> <ol style="list-style-type: none"> 1. Village Hall new pedestrian access proposal <ul style="list-style-type: none"> • The independent Road Safety Audit report has been received and will be reviewed by Joint Working Group
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	<ul style="list-style-type: none"> West Hill Road Pavement opposite Ashley Brake has been cleared of overgrown vegetation. Consider a recommendation for a West Hill Road Speed Survey for a period of 1 week (not to be done during school holidays) estimated cost £350+VAT. Consider arrangements for Public Consultation. <p>2. Vehicle Activated Signs (VAS): signs triggered by vehicles exceeding the speed limit.</p> <ul style="list-style-type: none"> To consider the 2-stage scheme approved by Highways <ul style="list-style-type: none"> Phase 1 – 4 locations: Bendarroch Road (nr Moorlands), Junction of Bendarroch Road /West Hill Road, B3180 near Ridge House, B3180 near Little Stockleigh Phase 2 - West Hill Road 4 locations awaiting decision on new pedestrian access to the Village Hall and further road safety/school consultations. To discuss next steps, budget and options for funding. <ul style="list-style-type: none"> Estimated costs for Phase 1: 4 posts, installation and one mobile device estimate £3,600+VAT <p>3. Kerbside Stickers : Ton consider a proposal for Speed Limit Stickers (Cllr JB)</p>
20/076	<p>To receive an update on the Broadband project and discuss next steps.</p> <ul style="list-style-type: none"> Jurassic fibre have booked the Village Hall for 1st April for a Public Consultation: drop-in sessions 3.00-7.00pm and presentation at 7pm.
20/077	To receive an update on SW Ambulance Service Foundation Trust (SWASFT) First Responders and Defibrillators scheme and to agree next steps.
20/078	To consider a resident's correspondence regarding anti-social behaviour.
20/079	<p>Updates on actions and matters arising from the last meeting</p> <p>Actions</p> <p>1. Research additional Deposit Account providers Ongoing</p> <p>Other matters</p> <ol style="list-style-type: none"> Village Hall booked for Annual Parish Meeting 15th May. B3180 Campaign - report submitted to DCC via DCC Cllr Claire Wright. RBL plans for VE Day 75 St Michaels Church West Hill Christmas Cards & Calendar project. Communication from residents <ul style="list-style-type: none"> Perry's Gardens Pension/Proof of Life Bendarroch Road parking Any urgent matters arising.
20/080	<p>Finance and invoice tracker :</p> <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> Clerk claim for expenses (Microsoft monthly charge, Telephone) (Feb) Cllr MH claim for expenses (Land Registry) Cosmic – website changes £480.00+VAT Pro-Lawn Garden Services - clearing West Hill Road Pavement <p>Paid invoices – for information: a. Village Hall Room Bookings (Jan)</p> <p>To receive the bank reconciliation for January and February, plus Jan YTD v Budget report.</p>
20/081	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
20/082	<p>Next meeting:</p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 7th April 2020 or Tuesday 17th March 2020 to meet Planning Application deadlines (if required)</p>

Signed: *Anne Oliver*, Clerk to the Council, 26th February 2020