

West Hill Parish Council

Clerk to the Council: Anne Oliver
Tel: 01404 232 100 / 07450 388198
Email: clerk@westhillparishcouncil.gov.uk

28th January 2026

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council (WHPC) to be held at **7.00pm on Tuesday 3rd February 2026** at the Village Hall.

Information for members of the public

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- If you wish to make a comment (but don't wish to speak at the meeting) please submit this by email to clerk@westhillparishcouncil.gov.uk by **5pm Friday 30th January 2026**. Your comment will be read out under public participation for members to consider, subject to Council Policies.
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Item (a)	Discussion and decisions (b)
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26/026	Apologies. To receive apologies and approve reasons for absence, if considered appropriate.
26/027	Public question time (3 minutes): To allow members of the public present to give their question/comments to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>(Contributions are limited to 3 minutes).</i>
26/028	District and County Councillors' reports: To receive reports for information (items raised for decision will appear on the agenda for the next meeting).
26/029	To receive Declarations of interest for items on the agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
26/030	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. Proposed 26/050 Land for Sale.
26/031	Minutes: To receive the Minutes of the Parish Council meeting of 6 th January 2026 (Minute 26/001 -26/024) and to approve the signing of the Minutes by the Chairman as a true record.
26/032	Planning Applications received: To decide a response to: 26/0036/TRE Thrushes Anvil Windmill Lane West Hill EX11 1JP T1 Norway Spruce - dismantle to ground level. This tree is in significant decline / dead. T2 & T3 Cypress - dismantle to ground level. Previous hedge maintenance has left the trees with little foliar growth, poor form and weighted toward neighbouring properties. Replant with 3 x flowering Cherries in replacement.

	<p>26/0088/TRE 12 Moorlands West Hill EX11 1UL T1: Oak - part crown reduction of primary branches growing over and towards the property by removing approximately 2.5m from branch tips, pruning back to suitable growth points. Remove all deadwood from within the canopy area exceeding 20mm in diameter. Remove all epicormic growth from the main stem. Lowest primary branch on the property side of the canopy prune hard back to the main stem.</p> <p>To note consultee comments made under delegated powers:</p> <p style="text-align: center;">25/1651/FUL Samguri, Bendarroch Road West Hill EX11 1TS: (Support) Proposed single storey extension on the South West Elevation.</p>
26/033	<p>Planning decisions received for information (* denotes WHPC differed):</p> <p>25/2466/TRE 15 Warren Park West Hill EX11 1TN Approved* T1 Scots pine, T2 Scots pine, T3 Oak: Various works</p> <p>25/2428/TRE Oakdene Hawkins Lane West Hill Ottery EX11 1XG Approved* T1, Oak Tree: height and canopy spread reduction</p> <p>25/0033/TPO Land at Mill House and Silver Birches, Bendarroch Road Made</p>

WHPC Groups + Initiatives

26/034	To approve Terms of Reference for WHPC 2026-27 working groups (if available): Road Safety, Playpark, Trees
26/035	<p>Neighbourhood Plan WG: To receive a progress update and decide actions/costs including:</p> <ul style="list-style-type: none"> a. To receive a report on the Design Code workshop held in January. b. To receive a financial report and approve payments. c. To note the Neighbourhood Plan WG guidance for engaging with Landowners and Developers.
26/036	<p>Working Groups: To receive a progress update and decide actions/costs:</p> <ul style="list-style-type: none"> a. Emergency Plan WG: To receive comments on the Draft Community Emergency Plan for West Hill. b. Road Safety WG: To receive a progress report c. Playpark WG: To receive a report from recent RPII training course and to decide actions.

Other Matters

26/037	<p>West Hill Public Footpaths - Parish Paths Partnership scheme:</p> <ul style="list-style-type: none"> 1. To receive the annual survey and to consider recommendations. 2. To approve a grant application for 2026-2027 maintenance works.
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26/049	Councillor questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
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Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

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