

West Hill Parish Council

Clerk to the Council: Anne Oliver

Tel: 01404 232 100 / 07413 932406

Email: clerk@westhillparishcouncil.gov.uk

22nd December 2023

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **WEDNESDAY 3rd January 2024** at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **5pm Friday 29th December 2023**.
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

Item (a)	Discussion and decisions (b)
24/001	Welcome and Chairman's announcements
24/002	Apologies. To receive apologies and approve reasons for absence.
24/003	Public question time (3 minutes): Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item includes issues submitted to the Clerk prior to the meeting. <i>Individual contributions are limited to 3 minutes.</i>
24/004	To receive District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
24/005	Declarations of Interest: <ul style="list-style-type: none"> - Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the Member's register of interests including the nature and extent of such interests they may have, in items to be considered at this meeting. - Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change. - Receipt of requests for dispensations for new Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests for items on the Agenda.
24/006	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. To consider, if appropriate, any agenda items should be considered in Part B.
24/007	Minutes: To receive the Minutes of the Parish Council meeting of <ul style="list-style-type: none"> - 5th December 2023 (Minute 23/357-23/387), previously circulated - 12th December 2023 Extraordinary Meeting (Minute 23/388 - 23/396), previously circulated and to approve the signing of the Minutes by the Chairman as a true record.
24/008	Planning Applications received: To consider and agree a response to:

	<p>a. 23/2612/OUT Land At Lower Broad Oak Road West Hill Outline planning application for the construction of 5 no. dwellings, with all matters reserved.</p> <p>b. 23/1143/MFUL Land South Of Windmill Lane West Hill (Amended Plans) The erection of 34 dwellings (35% of which will be provided as affordable housing), formation of access, open space and associated infrastructure on land to the South of Windmill Lane, West Hill.</p> <p>c. 23/2020/FUL Rosedale Elsdon Lane West Hill EX11 1TZ Kitchen, porch and utility room extension</p> <p>d. 23/2558/FUL Mill House Bendarroch Road West Hill D EX11 1TS Replacement porch to the front of the property. Replacement garden room to the rear of the property. Alterations and recladding to the existing elevations and associated external works.</p> <p>e. 23/2656/TRE Hathersage House Higher Metcombe EX11 1SL T1, Larch: prune and reduce back all over-extended branches, reducing back to give 1m clearance from the garage roof, removing branch lengths of 2-4m and making natural target pruning cuts up to 10cm in diameter.</p> <p>f. 23/2600/FUL Magnolia Cottage Higher Metcombe West Hill EX11 1SL Proposed construction of timber garage and widening of vehicle access.</p> <p>g. 23/2670/FUL 3 Broadoak Close West Hill EX11 1XW Erection of a rear orangery, and replacement of the flat roof (over the existing side extension) with a tiled duo-pitched roof (re submission of 23/1204/FUL).</p>
24/009	<p>EDDC Planning Decisions: received for information (*denotes WHPC differed)</p> <p>23/1493/FUL South Oak Higher Metcombe EX11 1SQ Status: Approved Proposed side and rear extensions, and detached single garage.</p>
24/010	<p>Planning Appeal: Appeal ref: APP/U1105/W/23/3320367, Land at Toadpit Lane, West Hill (Appeal Dismissed)</p>
24/011	<p>Planning Matters: To receive a verbal update.</p>

WHPC Groups + Initiatives

24/012	<p>Finance Working Group</p> <p>a. To receive an updated draft 2024-25 budget</p> <p>b. To recommend a 2024-2025 budget and precept demand (paper previously circulated)</p>
24/013	<p>To receive an update on the Village Hall Pedestrian Link project (paper previously circulated)</p>
24/014	<p>To receive a verbal update, if available, on the West Hill Emergency Plan Working Group.</p>

Other Matters

24/015	<p>To consider a grant application by West Hill Pre-school (Play Kitchen)</p>
24/016	<p>To consider arrangements for a WHPC Newsletter January 2024.</p>
24/017	<p>a. To approve the January-June 2024 VAS Schedule.</p> <p>b. To receive a verbal update on arrangements for production of VAS Reports</p>
24/018	<p>To consider arrangements for WHPC's annual inspection of the playpark.</p>
24/019	<p>Clerks Report: (for information)</p>

24/020	To review WHPC Action Tracker
24/021	<p>Financial matters:</p> <ol style="list-style-type: none"> 1. To consider and approve, if appropriate, the Schedule of Payments. 2. To consider and approve, if appropriate, any additional payments presented to the meeting. 3. To approve the transfer of £5,000 between WHPC deposit/current accounts. 4. To receive, if available, monthly Bank Reconciliations and finance trackers.
24/022	<p>Councillor questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
24/023	<p>Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 6th February 2024 7.30pm at the Village Hall.</p>

Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

Signed: *Anne Oliver*, Clerk to the Council, 22nd December 2023