

West Hill Parish Council

Clerk to the Council: Anne Oliver
 Tel: 01404 232 100 / 07413 932406
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27th Oct 2021

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 2nd November 2021 at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 1st November 2021**. This will be read out for members to consider.
3. Agendas and minutes of meeting are available on the Council's website.

Covid Precautions: Cllrs and members of the public are reminded

- to stay at home if unwell
- to bring their own papers to the meeting as papers cannot be shared.
- to bring a drink (if required) and cushion (if required) as padded chairs will not be available.

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AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
21/158	Welcome and Chairman's announcements
21/159	Apologies. To receive apologies and approve reasons for absence.
21/160	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting.
21/161	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
21/162	Declarations of Interest <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests (DPIs) in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
21/163	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

21/164	<p>Minutes</p> <p>1. To approve the minutes of the Ordinary Parish Council meeting on 5th Oct 2021.</p>
21/165	<p>Planning Applications received</p> <p>21/2651/FUL 1B Hillside Bendarroch Road EX11 1TT Applicant Ms S Vittles Proposed loft conversion with rear roof dormer extension and velux windows to the front roof slope.</p> <p>21/2531/FUL Land at South East of Tree Tops, Toadpit Lane Applicant Mr M Huxtable Two storey detached dwelling, and change of use of land to residential curtilage</p> <p>21/2249/FUL Longreach Lower Broad Oak Road EX11 1UF Applicant Mr & Mrs Andrew Turner Amended Plans - Part two storey part single storey side extension with re-cladding of dwelling</p> <p>21/2745/TRE The Warren Warren Park EX11 1TN Applicant Mr M Rawlins Various tree works: T1 Birch Fell: T2 Beech reduce height</p> <p>To confirm applications considered and Consultee comments submitted under Delegated Powers (in order to meet Planning deadlines):</p> <p>21/0914/FUL Samguri, Bendarroch Road EX11 1TS Applicant Ms C Hunt Additional Tree report - Construction of two storey side and rear extension and single storey side extension</p> <ul style="list-style-type: none"> • Councillors agreed that their original objections still stand. <p>SP/DCC/3944/2017 Straitgate Farm</p> <ul style="list-style-type: none"> • Letter to DCC to note and object to the Flood Risk Team decision to withdraw their objection and their request that the Flood Risk Assessment information be provided after determination of the application.
21/166	<p>EDDC Planning decisions received for information (*denotes WHPC differed)</p> <p>21/2304/TRE 20 Moorlands EX11 1UL Approved* G1 - Two Birch - reduce in height by 1- 2m and re-shape to leave a natural form. Reason to allow more light into the house and garden.</p> <p>21/2041/TRE Fair View 1 Brackendown EX11 1NT Approved Crown reduction to the northwest quadrant of the crown to achieve 3 metre clearance from chimney. Maximum diameter cuts of 100mm. Reason: to reduce needle fall on roof and gutters and maintain clearance from chimney.</p>
21/167	<p>Planning matters:</p> <ol style="list-style-type: none"> 1. To consider arrangements for EDDC Strategic Planning Committee (Local Plan) Meeting 9th Nov 2pm 2. To confirm arrangements to attend EDDC webinar (New Local Plan) 11th Nov 7pm.

Committee & Working Groups

21/168	Traffic Working Group: To receive an update on the Planning Application for proposed pedestrian link to the Village Hall.
21/169	Slide Working Group: To consider the findings of the Playpark survey Sep 2021

21/170	People and Policy Working Group: To receive the findings of the Community Survey and confirm arrangements <ol style="list-style-type: none"> a. to produce an Action Plan b. to publicise the findings
21/171	Finance Working Group <ol style="list-style-type: none"> 1. To note receipt of CIL funding, £7,988.78 2. To consider draft proposals for the 2022-23 Budget and Precept

Other Matters

21/172	WHPC Councillor Vacancy: To receive an update on the vacancies
21/173	Coronavirus: To consider local case rates and community needs.
21/174	Queens's Platinum Jubilee 2022: To receive a report from the community meeting held on 1 st November 2021
21/175	West Hill Royal British Legion <ol style="list-style-type: none"> 1. To consider establishing regular WHPC/RBL meetings. 2. To consider arrangements for Remembrance Events 2021.
21/176	Clerks Report: <ol style="list-style-type: none"> 1. To confirm decisions taken under Delegated Powers: 2. WHPC - Action points from previous meetings 3. Matters arising <ol style="list-style-type: none"> a. Resident Communications b. Vandalism (minor) - Broadoak Picnic Benches notices, bus shelter graffiti c. DALC Conference 4. Any urgent matters arising.
21/177	Highways matters: <ol style="list-style-type: none"> 1. B3180: To consider attendance at the DCC Highway and Traffic Orders Committee (HATOC) meeting on 12th November. 2. To consider a new grant funding scheme to enhance the public realm including repair and replacement of street furniture. 3. To consider attendance at Highways Parish & Town Council Conferences 2021 24th - 25th November 2021.
21/178	Monitoring Officer: To receive an update on the complaint against WHPC submitted to EDDC in 2020.
21/179	Police Matters: To receive the monthly West Hill crime stats (Sep2021) (for information)
21/180	OPCC Cllr Advocate Scheme - To consider attendance at seminar on 8 th Nov 2021.
21/181	Annual Parish Meeting: To consider inviting a guest speaker to the meeting (March 2022)
21/182	Finance and Invoices Tracker Invoices received for approval: <ol style="list-style-type: none"> 1. Clerk - claim for expenses (incl Microsoft 365 monthly subscription) 2. Clerk – stationery (printer toners) £224.45 3. Lengthsman – Installation of Memorial Bench and preparing site £182.40 4. Lengthsman - Bus Shelter maintenance/cleaning £24.00 5. Lengthsman VAS Transfers £91.20 6. Lengthsman – verge cutting £540.00 7. Lengthsman – removing graffiti £18.00 8. M Highnam/Garden Club – village planters £12.00 9. DALC – attendance at conference Clerk/AT £50.00

	<p>To confirm payments made under Delegated Powers:</p> <ul style="list-style-type: none"> a. Glasdon UK – Memorial bench £594.86 b. West Hill Village Hall - room hire £18.60 <p>To receive: 2021-22 Finance Tracker, Bank reconciliations 2021, CIL/S106 summary</p>
21/183	<p>Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
21/184	<p>Next meeting: To confirm the date of the next meeting at the Village Hall which is scheduled for Tuesday 7th December 2021, 7.30pm at the Village Hall.</p>

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