

West Hill Parish Council

Clerk to the Council: Anne Oliver

Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

25th April 2023

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 2nd May 2023** at the Village Hall.

Information for members of the public

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2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 28th April 2023**.
3. Agendas and minutes of meeting are available on the Council's website.

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AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

Item (a)	Discussion and decisions (b)
23/122	Welcome and Chairman's announcements
23/123	Apologies. To receive apologies and approve reasons for absence.
23/124	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>Individual contributions are limited to 3 minutes.</i> This item includes issues submitted to the Clerk prior to the meeting.
23/125	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
23/126	Declarations of Interest <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
22/127	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. To consider, if appropriate, any agenda items should be considered in Part B.
23/128	Minutes: To approve and sign the minutes of the Parish Council Meeting on 4 th April 2023.
23/129	Planning Applications received 23/0823/TRE 10 Heather Grange, EX11 1XZ Applicant: Mrs Stephano T1, Birch : reduce by approximately 3m and shorten side growth by 1 - 2m to a suitable side branch to leave a natural form.

	<p>WHPC consultee comments submitted under Delegated Powers:</p> <ul style="list-style-type: none"> • 23/0658/FUL 2 Warren Close West Hill EX11 1XB Applicant Mr Panzeri Removal of existing rear conservatory. Demolition of a existing single storey garage. rection of single storey side extensions. Cllrs raised concerns regarding the adverse impact on hedges and trees. • 22/1606/FUL Tuftbury Higher Broad Oak Road West Hill Devon Amendments relate to Amended Aboricultural Impact Assessment and Tree Protection Measures. Amended Elevations, Floor and Site Plan Cllrs objected to the application <ul style="list-style-type: none"> - loss of amenity for neighbouring properties by the proposed development of a two storey building. - Raised concerns regarding the adverse impact on trees and hedges • 23/0552/FUL Treetops Toadpit Lane EX11 1LQ Installation of 32 ground Mounted solar panels and the 16 existing solar panels to be put together on 5 adjustable frames. Cllrs supported the application
23/130	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>23/0398/TRE Land North Of Higher Metcombe Status: Refused 29 Beech - Fell to ground level. Plant single Beech in immediate vicinity.</p> <p>22/1998/FUL Blackmores Elsdon Lane EX11 1UB Status: Approved First floor side extension, replacement single storey side extension, rear roof extension, demolition of existing rear conservatory, alterations to fenestration and internal modifications and erection of a detached double garage.</p> <p>23/0534/TRE Wyndhams Higher Broad Oak Road EX11 1XF Status: Approved T1 + T4 Beech trees: Various tree works</p>

WHPC Groups + Initiatives

23/131	Village Hall Pedestrian Link: To receive a verbal update on the project.
23/132	<p>Finance Working Group</p> <ol style="list-style-type: none"> 1. To approve, if considered appropriate, the WHPC Insurance Renewal quotes for 2023-2024. 2. To receive a verbal update on the 2022-23 Internal Audit. 3. To approve a £20,000 funds transfer from WHPC current account to deposit account.
23/133	Community Engagement: To confirm arrangements for the unveiling of the Coronation storytelling throne and bench.
23/134	HR Group: To receive a verbal update on recruitment of a new Clerk

Other Matters

23/135	2022/2023 Plan: To receive a report on Outcomes and Council Achievements 2019 - 2023
23/136	<p>Clerks Report:</p> <ol style="list-style-type: none"> 1. To confirm decisions taken under Delegated Powers <ol style="list-style-type: none"> a. To support the renewal of s Street Trading Licence for The Wandering Pig, (RBL Car Park, School Lane) 2. Action points from previous WHPC meetings 3. Matters arising

	<p>4. Resident Communications</p> <p>5. Any urgent matters arising</p>
23/137	<p>Subscriptions: To approve, if considered appropriate,</p> <p>a. continued membership of the National Association of Local Council (NALC) and Devon Association of Local Councils (DALC), Annual membership fees £523.02 incl VAT</p> <p>b. annual subscription renewal for Parish Online £124.80 + vat</p>
23/138	<p>Website: To approve, if considered appropriate, annual WHPC website hosting and support costs, £570.00 incl VAT.</p>
23/139	<p>Street Trading – To approve, if considered appropriate, an application for the renewal of a Street Trading Licence for The Codfather, (RBL Car Park, School Lane)</p>
23/140	<p>Exeter Airport Consultative Committee: To receive an update from the recent meeting.</p>
23/141	<p>Police Matters: To receive the monthly West Hill crime stats: November-22 to April-23 if available (for information).</p>
23/142	<p>Financial matters:</p> <p>1. To consider and approve the Schedule of Payments for WHPC 2nd May 2023.</p> <p>2. To receive if available: WHPC Finance Tracker, Bank reconciliation March, April 2023, if available.</p>
23/143	<p>Councillor questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
23/144	<p>Next meeting: To confirm arrangements for the next WHPC meeting – Annual Meeting Tuesday 23rd May 7.30pm at the Village Hall.</p>

Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

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