

## West Hill Parish Council

Clerk to the Council: Anne Oliver

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25<sup>th</sup> March 2024

### To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 2<sup>nd</sup> April 2024** at the Village Hall.

### Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **5pm Thursday 28<sup>th</sup> March 2024**.
3. Agendas and minutes of meetings are available on the Council's website.

*Anne Oliver*, Clerk to the Council

### AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

#### Part A

Item (a)	Discussion and decisions (b)
24/105	<b>Welcome and Chairman's announcements</b>
24/106	<b>Apologies.</b> To receive apologies and approve reasons for absence.
24/107	<b>Councillor Vacancies:</b> To consider the <b>co-option</b> of new member(s).
24/108	<b>Public question time (3 minutes):</b> Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item includes issues submitted to the Clerk prior to the meeting. <i>Individual contributions are limited to 3 minutes.</i>
24/109	To receive <b>District and County Councillors' reports</b> for information (items raised for decision will appear on the agenda for the next meeting).
24/110	To receive <b>Declarations of interest</b> for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda.  Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
24/111	<b>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960</b> (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.  To consider, if appropriate, any agenda items should be considered in Part B. Proposed item 24/127.

<b>24/112</b>	<b>Minutes:</b> To receive the Minutes of the Parish Council meeting of <b>5<sup>th</sup> March 2024</b> (Minute 24/078-24/104) and to approve the signing of the Minutes by the Chairman as a true record.
<b>24/113</b>	<p><b>Planning Applications received:</b> To consider and agree a response to:</p> <p><b>24/0366/VAR</b> Rockbeare Hill Quarry Rockbeare Exeter EX5 2HB Variation of conditions added to planning permission 16/1464/MFUL</p> <ul style="list-style-type: none"> <li>- to allow the use of the building for operations falling under Use Class B2 General Industry and/or B8 Storage and Distribution Use.</li> <li>- to vary the approved drainage strategy</li> </ul> <p><b>23/1973/FUL</b> The Croft Bendarroch Road West Hill Devon EX11 1UW Replacement dwelling, including the demolition of the existing dwelling and multiple outbuildings located within the grounds.</p>
<b>24/114</b>	<p>To receive <b>EDDC Planning Decisions:</b> (*denotes WHPC differed) :</p> <p><b>24/0109/TRE</b> Birch House 4 Birch Grove West Hill EX11 1XP Status: Approved G1- Crown lift to up to 5m to clear from lawn and garage. T1- Redwood - crown lift to approximately 2.5m above roof.</p> <p><b>24/0036/FUL</b> Mulberry House Higher Broad Oak Road EX11 1XJ Status: Approved Construction of a single storey extension on north/front elevation.</p> <p><b>24/0008/PIP</b> Land Adjoining West Hayes Eastfield West Hill Status: Refusal Permission in principle for the erection of 5 dwellings and associated parking</p>
<b>24/115</b>	<p><b>Planning Matters:</b></p> <ol style="list-style-type: none"> <li>a. To note the decisions of EDDC Strategic Planning Committee (a) 12<sup>th</sup> March 2024 and (b) 2<sup>nd</sup> April if a verbal report available.</li> <li>b. To consider correspondence received from Lypstone Parish Council about EDDC proposed changes to East Devon Green Wedges.</li> <li>c. To consider a response to the Clyst Honiton Neighbourhood Plan public consultation</li> <li>d. To receive an update on applications awaiting decision by East Devon District Council.</li> </ol>

#### WHPC Groups + Initiatives

<b>24/116</b>	<b>Finance Working Group:</b> To consider Pre-Renewal Questionnaire(s) for insurance cover for 2024-25.
<b>24/117</b>	<b>HR Working Group:</b> To consider legal advice regarding correspondence received by the Parish Council and, if appropriate, to approve recommended actions and costs (to be continued in Part B under agenda item 24/127 if considered appropriate).

#### Other Matters

<b>24/118</b>	To consider arrangements for the <b>West Hill Annual Parish Meeting</b> on Thursday 18 <sup>th</sup> April 2024.
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<b>24/119</b>	To consider specific correspondence received: a. 2024/25 East Devon District Council Tax Bill error
<b>24/120</b>	To receive a report from recent external meetings attended by WHPC representatives: a. Exeter Airport Consultative Committee b. Devon Communities Together Resilience Conference
<b>24/121</b>	To consider a response to DCCs public consultation on Local Cycling and Walking Infrastructure Plans
<b>24/122</b>	To receive a <b>report</b> from the Parish Clerk.
<b>24/123</b>	To review WHPC's <b>Action Tracker</b> .
<b>24/124</b>	<b>Financial matters:</b> 1. To consider and approve, if appropriate, the Schedule of Payments. 2. To consider and approve, if appropriate, any additional payments presented to the meeting. 3. To approve the transfer of funds between WHPC current/deposit accounts. 4. To receive, if available, monthly Bank Reconciliations and finance trackers.
<b>24/125</b>	<b>Councillor questions, reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
<b>24/126</b>	<b>Next meeting:</b> To confirm arrangements for upcoming WHPC meetings: - Annual Parish Meeting <b>Thursday 18<sup>th</sup> April 2024</b> 7.30pm at the Village Hall. - Annual + Ordinary meeting <b>Tuesday 7<sup>th</sup> May 2024</b> 7.30pm at the Village Hall.

**Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960** (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

<b>24/127</b>	<b>HR Working Group:</b> To consider legal advice regarding correspondence received by the Parish Council and, if appropriate, to approve recommended actions and costs.
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Signed: *Anne Oliver*, Clerk to the Council, 25<sup>th</sup> March 2024