

AGENDA

MEETING OF WEST HILL PARISH COUNCIL TO BE HELD ON

5th SEPTEMBER 2017

AT 7.30 P.M. AT WEST HILL VILLAGE HALL

Chairman: Margaret Hall

Vice Chairman: Jo Talbot

1. WELCOME AND CHAIRMAN'S ANNOUNCEMENTS

2. PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS (3 mins)

Members of the public are encouraged to attend meetings and address their parish council on matters of local interest. However, members of the public are not permitted to participate in discussion of council business. Speaker have three minutes in which to address the council.

Note: Principal authority officers, other guests and the clerk can be invited to speak during the meeting.

3. TO RECEIVE EDDC & DCC COUNCILLORS REPORTS

4. TO RECEIVE POLICE REPORT APPENDIX 1

5. APOLOGIES FOR ABSENCE

6. TO IDENTIFY MATTERS OF URGENCY

7. TO RECEIVE DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS FROM COUNCILLORS ON MATTERS TO BE CONSIDERED AT THE MEETING.

The disclosure must include the nature of the interest.

If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to be prejudicial.

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(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

8. TO CONSIDER CONFIDENTIAL ITEMS

Exempt items where the press and public are excluded are considered under section 100A(4) of the Local Government Act 1972 which allows a matter to be discussed in private if it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Schedule 12A of the Act.

- To receive correspondence and bank cards re Unity Trust bank account.
- To receive an update re banking arrangements for the precept
- To receive an update re transfer of balance of funds from EDDC to Unity Trust Bank

9. TO AGREE MINUTES OF LAST MEETING APPENDIX 2

10. MATTERS ARISING AND ACTIONS FROM PREVIOUS MEETING:

- To confirm arrangements for informing contacts of new clerk's details
- To confirm arrangements for purchase of office equipment
- To consider further action required following outcome of the community consultation
- To confirm arrangements for collecting sandbags.

11. PLANNING – APPENDIX 3

11.1 Planning decisions received: None

11.2 Planning applications to be considered:

Ref	Applicant	Location	Proposal
17/1442/TRE	Mr Roger Webb	11 Heather Grange West Hill Ottery St Mary EX11 1XZ	All branches hanging towards house to be pruned back to red line because approaching house. The rest of the tree highlighted yellow to be thinned by 10-15% to gain more light in the garden (see photo)
DCC/3944/2017	Aggregate Industries UK Ltd	Straitgate Farm Exeter Road Ottery St Mary EX11 1LG	Extraction of up to 1.5 million tonnes of as raised sand and gravel, restoration to agricultural land together with temporary change of use of a residential dwelling to a quarry office/welfare facility (submission of further environmental information)

Straitgate Farm above: To consider a formal resolution to send the same response to Devon County Council regarding planning application DCC/3944/2017 as was provided to East Devon District Council with regard to planning application 17/1842/CM.

11.3 Tree Preservation Orders made:

17/0110/TPO Land at Whirlow Hawkins Lane West Hill EX11 1XG

17/0106/TPO Land at Ashley Brake, West Hill, Devon

11.4 Notification of appeal:

THE TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND)

REGULATIONS 2012, SI No. 605

APPEAL BY: Mr S Retter-Hyde

APPEAL REF: APP/TPO/U1105/6288

PROPOSAL: Fell ten Birch Trees

LOCATION: Broad Oak Lodge, Ford Lane, West Hill, EX11 1XE

12. TO CONSIDER ACTIONS REGARDING THE PLAY PARK

- To update the council regarding the deed of grant and any other outstanding requirements before the contract to supply new equipment is actioned
- To confirm details of contract for new play equipment
- To consider a proposal that EDDC carries out inspections of play equipment following installation
- To consider forming a working party to assist with the revamp of the play park

13. TO CONSIDER COUNCILLORS' TRAINING NEEDS

14. TO CONSIDER THE MERITS OF A DIGITAL SIGNATURE FOR FUNCTIONS SUCH AS THE SUMMONS TO ATTEND MEETINGS

15. TO DISCUSS AND DECIDE WHETHER IT IS APPROPRIATE FOR WHPC TO RECORD ITS COUNCIL MEETINGS.

16. TO DISCUSS PARISHES TOGETHER FUNDING BID WITH AYLESBEARE PC.

17. UPDATE ON NEIGHBOURHOOD PLAN. TO APPROVE SUBMISSION OF NEIGHBOURHOOD PLAN TO EDDC.

18. FINANCE – REVIEW & APPROVE ITEMS OF EXPENDITURE (INVOICE TRACKER)

19. CORRESPONDENCE (TABLED)

20. COUNCILLORS' QUESTIONS & COMMENTS