

West Hill Parish Council

Clerk to the Council: Mrs Alison Carr
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To Members of West Hill Parish Council

20th December 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Wednesday** 2nd January 2019 at West Hill Village Hall.

Alison Carr, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
19/001	Welcome and Chairman's announcements
19/002	Apologies. To receive apologies and approve reasons for absence.
19/003	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
19/004	Presentation by Toby Russell from Devon Air Ambulance Trust regarding establishing a landing site in West Hill
19/005	To receive the monthly crime stats for information
19/006	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
19/007	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
19/008	Minutes To approve the minutes of the Parish Council meeting on 4 th December 2018, previously circulated
19/009	Updates on actions and matters arising from the last meeting (action tracker)
19/010	Planning applications received 18/2749/TRE Wynford, Lower Broad Oak Road. Applicant: Martin Jelf Proposal: Remove three lateral limbs to re balance the tree; remove the remains of a torn limb due to storm damage; reduce the crown by 15%; dead wood as necessary 18/2885/FUL 14 Ashley Brake. Applicant: Mr & Mrs Milton

	<p>Proposal: Construction of side extension and enlarged dormer window</p> <p>18/2893/PDP The Pygthle, Lower Broad Oak Road. Applicant: Mrs R Arkwright Proposal: Prior approval for a Change of Use from storage (Class B8) to a use falling within Class C3 (dwelling houses)</p>
19/011	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>18/2402/TRE Touch Wood – approved 18/2310/TRE Meadowgate – split decision 18/2252/TRE Rose Ash 9 Brackendown - refused 18/2478/PDQ Pygthle – middle pigsty – refused 18/2463/PDQ Pygthle – east pigsty – refused 18/2465/PDQ Pygthle – west pigsty – refused 18/2421/FUL The Pines – approved 18/2479/FUL Parsonage House – (garage) approved (WHPC deferred to Tree Officer)</p>
19/012	<p>TPO notifications for information</p> <p>18/0059/TPO Land along the western boundary of Dene, Lower Broad Oak Road 18/0130/TPO Land at Ashley Brake</p>
19/013	<p>Updates and reports from Working Groups</p> <ol style="list-style-type: none"> a. Finance b. Invasive weeds c. Personnel d. Playing field/open space e. School field f. Website
19/014	<p>To agree an amendment to the Clerk’s contract para 4.1 as follows (new words in bold):</p> <p>4.1 Your appointment is subject to satisfactory completion of a probationary period of 3 months. There will be a formal review after 6 months employment and thereafter annual appraisals. It is a condition of your employment that you register and commence work to obtain the Certificate in Local Council Administration within one year of your appointment.</p>
19/015	<p>To consider purchasing biodegradable paint and “clean it up” stencil to temporarily mark dog fouling areas, in response to further complaints from residents</p>
19/016	<p>Update on Communities Together</p>
19/017	<p>Update on the Traffic Study and to consider arrangements for a public consultation</p>
19/018	<p>To consider and comment upon EDDC’s Draft Heritage Strategy Consultation. The draft Heritage Strategy can be viewed at http://eastdevon.gov.uk/planning/planning-policy/heritage-strategy/</p>
19/019	<p>To consider and comment upon EDDC’s consultation on the Draft East Devon and Blackdown Hills Landscape Character Assessment. The draft Landscape Character Assessment can be viewed at http://eastdevon.gov.uk/media/2718201/east-devon-lca-draft-for-cmtte-sept-2018-low-res.pdf Pages 28-31 are the relevant ones</p>
19/020	<p>To consider adding the new Clerk to signatories for internet banking</p>
19/021	<p>Finance and invoice tracker</p> <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> 1. Previous Clerk Alison Carr’s claim for reimbursed expenses 2. Village Hall invoice for room hire 3. Invoice 12970 from Cosmic for website updates

	<p>Paid invoices – for information:</p> <ul style="list-style-type: none">a. DALC invoice 7454 – Cllr QT attendance at Planning trainingb. DALC invoice 7455 – Cllr QT attendance at New Councillors' training <p>To receive the bank reconciliation for December – for information</p>
19/022	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
19/023	<p>Next meeting</p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 15th January 2019 or Tuesday 5th February 2019 if there are no urgent planning matters to consider.</p>

Signed: *Alison Carr*, Clerk to the Council

20th December 2018