

West Hill Parish Council

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To Members of West Hill Parish Council

30th May 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 5th June 2018 at West Hill Village Hall.

Alison Carr, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
18/196	Welcome and Chairman's announcements
18/197	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
18/198	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
18/199	Police report – none received. PCSO Jonathan Sims will attend on 3 rd July.
18/200	Apologies. To receive apologies and approve reasons for absence.
18/201	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPs must leave the room for the relevant items).
18/202	Minutes a. To approve the minutes of the Annual Parish Council meeting and the Ordinary Parish Council meeting on 1 st May 2018, previously circulated b. To approve the minutes of the meeting on 15 th May 2018, previously circulated
18/203	Updates on actions and matters arising from the last meeting (action tracker)
18/204	Update on East Devon Villages Plan
18/205	Update on Neighbourhood Plan for Ottery St Mary and West Hill
18/206	Planning applications received for information 18/1064/FUL Potters Country Market Proposal: Demolition of the existing single storey buildings at the rear, erection of rear and roof level extensions to facilitate the introduction of 8 x 2 bedroom apartments, retention of ground floor shop, estate agents and cafe and dedicated vehicle parking and servicing

	<p>18/1034/FUL Rucel (Parsonage House), Bendarroch Road Proposal: Construction of detached garage (revised scheme to 17/2608/FUL)</p> <p>18/1149/FUL Pinegrove, Lower Broad Oak Road Proposal: Construction of detached garage</p> <p>18/1048/OUT The Reddings, Higher Broad Oak Road Proposal: Construction of single storey dwelling and garage and associated external works (outline application with all matters reserved)</p> <p>18/0308/FUL (amended for flood risk assessment) WI Hall and adjacent land, West Hill Road Proposal: Demolition of WI hall and construction of 3 no. dwellings (DEADLINE 8th JUNE)</p>
18/207	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>18/0810/FUL Stones House, Lower Broad Oak Road – Approved 18/0588/FUL The Octave West Hill Road – Approved (WHPC supported but requested bat survey) 18/0522/FUL Rest Harrow, Bendarroch Road – Approved* (WHPC did not support) 18/0494/TRE Cherry Garth Elsdon Lane – Split decision (WHPC objected)</p>
18/208	To approve necessary budget adjustments and virements to cover increased staff cost (paper from Clerk)
18/209	Parish Paths Partnership (P3) To sign off the P3 Agreement between the Parish Council and Devon County Council
18/210	Signage to village hall To consider a request by the Village Hall Committee for 2 new road signs to the village hall
18/211	East Devon Polling Place Review 2018 To respond to EDDC's review of polling places
18/212	<p>Village fete Approve quotes for banner and giveaways for village fete</p> <ol style="list-style-type: none"> Banner Post-it notes branded with logo, website and Twitter <p>Approve payment of £350 to PTFA as grant towards hire of band for village fete (agreed at the PC meeting on 7/11/17, minute reference 3)</p>
18/213	To approve the WHPC promotional leaflet and agree arrangements for its delivery
18/214	Update on co-opting Councillor
18/215	<p>Finance and invoice/payments tracker</p> <ol style="list-style-type: none"> Invoices received: <ol style="list-style-type: none"> Reimburse CH for wood chippings purchased for the play park Clerk use of home, MS Office subscription and ICO registration for WHPC Reimburse Monica Highnam for purchase of plants for planter Reimburse MH for land registry and related land searches Pre-approved payments – for information: <ol style="list-style-type: none"> CSW Groundworks INV 000109 for rock salt To receive the bank reconciliation for May – for information
18/216	Councillors questions, reports and items for future agenda

	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
18/217	Next meeting To confirm the date of the next meeting which is scheduled for Tuesday 19 th June or Tuesday 3 rd July if there are no urgent planning matters.

Signed: *Alison Carr*, Clerk to the Council

30th May 2018