

West Hill Parish Council

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To Members of West Hill Parish Council

27th February 2019

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 5th March 2019 at West Hill Village Hall.

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
19/063	Welcome and Chairman's announcements
19/064	Apologies. To receive apologies and approve reasons for absence.
19/065	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
19/066	To receive the monthly crime stats for information
19/067	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
19/068	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
19/069	Minutes a. To approve the minutes of the Parish Council meeting on 5 th February 2019, previously circulated b. To approve the minutes of the Parish Council meeting on 19 th February 2019, previously circulated
19/070	Planning applications received None received
19/071	Planning decisions received for information (*denotes WHPC differed) 18/2893/PDP The Pygthle Lower Broad Oak Road – refused 18/2872/FUL 1 Moorlands - approved

19/072	TPO notifications- for information 19/0022/TPO Longmead & Timbercroft, Lower Broad Oak 19/0025/TPO Land at Arborfield, West Hill Road
19/073	To consider whether the Council should amend its planning application review process to alert Tree Officers if trees/hedges are felt to be significantly under threat.
19/074	To consider the East Devon District Council's (EDDC) Landmark Trees & Re-planting scheme - to nominate potential locations within the village for a Landmark Tree (one per parish) - to identify possible locations for tree planning in the wider landscape (EDDC will then liaise with landowners)
19/075	To consider the Council's response to the EDDC Draft Local (Heritage) List guide. This defines Heritage assets as "irreplaceable resources that contribute to the quality of life for our residents" which contribute to the "distinctiveness" of an area.
19/076	To consider establishing a working group on Broadband to assess opportunities to improve current provision across the village.
19/077	To receive an update on Devon Air Ambulance Trust proposal for a landing site in West Hill including the planning application and fundraising.
19/078	To consider the Council's response to the EDDC consultation paper on East Devon Area of Special Control of Advertisements. (ASCA)
19/079	To consider the Council's response to the EDDC consultation paper on amendments to the Community Infrastructure Levy Charging Schedule.
19/080	To receive an update from the West Hill Tree Survey Group and to discuss plans for an information leaflet and to approve expenditure.
19/081	To receive an update on the Playpark equipment and to consider actions and expenditure.
19/082	To receive an update on the Traffic Study and agree further actions and arrangements for the Public Consultation on 22nd March.
19/083	To receive an update on the Clerk's meeting with the Snow Warden & Mike Brown to discuss recent activity and issues with the snow gritter.
19/084	To consider the addition of a landline telephone number to the contact details for the Clerk.
19/085	Updates on actions and matters arising from the last meeting (action tracker)
19/086	To receive an update on the renewal of the Council's Insurance Policy and agree actions and expenditure (Finance Working Group)
19/087	To receive an update on the VAT reclaim for Sep 2018 – Feb 2019
19/088	To receive an update on the annual internal audit 2018-19
19/089	To receive an update on the annual review of Financial Controls, Risk Register and Asset Register (Finance Working Group)
19/090	Updates and reports from Working Groups a. Finance b. Invasive weeds c. Personnel d. Playing field/open space e. School field

	f. Website
19/091	<p>Finance and invoice tracker</p> <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> 1. Clerk Anne Oliver claim for expenses <p>Paid invoices – for information:</p> <ol style="list-style-type: none"> 1. None <p>To receive the bank reconciliation for February – for information</p>
19/092	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
19/093	<p>Next meeting</p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 19th March 2019 or Tuesday 2nd April 2019 if there are no urgent planning matters to consider.</p>

Signed: *Anne Oliver*, Clerk to the Council

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